

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 09 February 2026 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Keith Bradley, Yvonne Bradley, Kevin Lee, John Tonks, John Plaskett, Steve Ames. Also present: Anita Edelinski, Officer of the Council and 3 members of the public.

The Chairman pointed out housekeeping matters.

1. To receive apologies for absence.

Cllr. Pamela Oakes, Cllr. Sue Hacon and Cllr. James Hubbard

2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation. Dispensation for discussing Budget.

3. Public Forum.

A member of public raised the issue of overflowing water when raining, due to lack of drains to take excess water away in Warren Road. Appropriate authorities will be notified again.

Solar panels incentive was discussed by the member of the public and possibility to install them on the Village Hall. This will be delegated to the Village Hall management.

4. To confirm the Minutes of the Parish Council Meeting 12 January 2026.

It was proposed by Cllr. John Tonks and seconded by Cllr Yvonne Bradley to approve the Minute. Unanimously agreed.

5. To confirm Minutes of the Polices and Finance Committee meeting held on 5 February 2026.

The Standing Orders, Financial Regulations and Risk Assessment was reviewed line by line. Recommendations will be presented to the full council at the next meeting to allow time for updates. The budget was approved.

6. To receive County and Borough Councillors' Report

No reports.

7. To consider the Clerk's reports.

a) Correspondence. None.

b) Planning applications.

06/25/0931/TRE Hopton Manor Works to trees protected by preservation order. No objections.

06/25/0853/F Hopton Holiday Village. Refurbishment and enhancement of recreation activities area, extension to central facilities building, alterations to swimming complex entrance area and other associated works including landscaping and demolition. No objections.

c) To agree the February 2026 invoices for payment and bank reconciliation statement as of 31 January 2026.

There were 8 online payments and 1 DD from the business current account totalling £4,733.15. It was proposed by Cllr. John Plaskett and seconded by Cllr. John Tonks to approve the list of payments and bank reconciliation statement. Unanimously agreed.

8. To discuss the outcome of the meeting with Aubergine

At the meeting the layout of the new website was discussed and the benefits of the more modern website.

9. To receive information and consider matters relating to the Millennium Garden/Ruin.

a) Obtaining electricity for the Ruins update

Diocese was informed about the project, and they had no objections to install electricity in the Ruins. GYBC planning department was contacted and preplanning meeting arranged to discuss whether the full planning permission is required. There was a notice in the mercury and village news about the project. New quote was obtained for the installation of the electricity, and it was decided to discuss it in more detail at the next council meeting. The recommendation was made to inquire about the estimate of the running costs once the electricity.

b) Gardner's hours increase update

Gardner was approached in regards of the increase in the hours in the Ruins. The gardner confirmed availability to increase hours once the need arises.

10. To receive information and consider matters relating to the Recreation Ground/Pavilion.

a) Defib monthly maintenance update.

Cllr. John Tonks could not clean it due to illness. Cllr. Jan Windsor-Luck cleaned it.

b) Bollards update.

Substitution of current bollards for the concrete ones was suggested as few of the bollards are damaged. Cllr Jan Windsor Luck volunteered to pursue obtaining quotes for the concrete bollards and metal protectors on the Timber Bollards.

11. To receive and consider updates from previous Minutes.

a) Working Party- safety speeding in the village updates

The delay is due to the paperwork filing error. The paperwork was resubmitted and we are waiting for the next step.

12. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 09 March 2026, 7.30pm in the Village Hall.

Members of general public were excluded and confidential staffing matter was discussed.

The meeting closed at approximately 20:45 pm.

Signed

Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com
Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall
Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs 8.30am to 1.10 pm
(flexible). Website: www.hopton-on-seapc.info