

# Hopton-on-Sea Parish Council

## NOTICE OF PARISH COUNCIL MEETING

**Date: Monday 11 March 2024**

**Time: 7.30pm Village Hall Station Road Hopton-on-Sea NR31 9BE**

*Julie McNair*

Clerk to the Council. Dated: 5 March 2024

### AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.
3. Public Forum.
4. To confirm the Minute of the Parish Council Meeting held 12 February 2024.
5. To receive County and Borough Councillors' Reports.
6. To consider the Clerk's reports.
  - a) Correspondence.
  - b) Planning applications.
  - c) Finance. To agree March 2024 invoices for payment and bank reconciliation statement as at 29 February 2024.
  - d) Confirmation of Precept and Concurrent Functions Grant 2024/25.
7. To receive information and consider matters relating to the Millennium Garden/Ruin.
  - a) Work carried out by Abate Pest Management Services Ltd.
  - b) Possibility of LED lighting around the Millennium Garden.
8. To receive information and consider matters relating to the Recreation Ground/Pavilion.
  - a) Talking Elm Tree Services re Oak Tree east side work.
  - b) Meeting with Hopton Harriers FC re fire risk checklist.
9. To consider matters relating to the Policies & Finance Advisory Committee meeting held 20 February 2024.
  - a) To confirm the Minute of 20 February 2024.
  - b) To receive recommendations as outlined in the Minute.
10. To receive and consider updates from previous Minutes.
  - a) Defib monthly maintenance and update.
  - b) Progress of plans for the 80<sup>th</sup> anniversary of D. Day 6 June 2024.
  - c) Warren Road pathway, strimming completed.

11. To receive information regarding the new full draft Local Plan, Parish Council consultation meetings at the Town Hall.
12. To consider organising a Village Litter Pick as part of the Great British Spring Clean.
13. To consider and receive a report from the trustee representatives of Village Hall Management Trust.
14. To consider the format of the Annual Parish Meeting to be held 13 May 2024, following closure of the Annual Parish Council Meeting.
15. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 8 April 2024, 7.30pm in the Village Hall.

If the Council need to exclude the public at any time, the council will have to vote to do this by passing the following resolution: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of (...state item of business ...)

The Clerk to the Parish Council can be contacted in the following ways:- e-mail [hoptonparishclerk@hotmail.com](mailto:hoptonparishclerk@hotmail.com) Tel: 01502 730768 (message service in operation).  
Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs, Friday 9.30am to 1.30pm (flexible).  
**Website: [www.hopton-on-seapc.info](http://www.hopton-on-seapc.info)**