

## **HOPTON-ON-SEA PARISH COUNCIL**

Minute of the Parish Council Meeting held on Monday 13 March 2023 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Vice Chairman), Keith Bradley, Yvonne Bradley, Sue Hacon, Jenny Spencer, John Tonks. Also present: County/Borough Cllr Carl Annison, Julie McNair, Officer of the Council and nine members of the public.  
The Vice-Chairman pointed out housekeeping matters.

### **1.To receive apologies for absence.**

Apologies received from Parish Cllrs. Pam Oakes and Ruth Straughan.

### **2.To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.**

There were none.

### **3.Public Forum.**

The following matters were raised (summary).

- a) Reference November 2022 meeting. Remembrance bench for H.M. Queen Elizabeth 11. A response was given that no decision has been made yet. The item will be discussed again if/when companies start to produce a dedicated memorial bench or other items.
- b) Reference March meeting. National Lottery advise there is no competition between two organisations in the village seeking funding.

### **4.To confirm the Minute of the Parish Council meeting held 13 February 2023.**

It was proposed by Cllr. Tonks and seconded by Cllr. Hacon to approve the Minute as read. This was unanimously agreed.

### **5.To receive County and Borough Councillors' Reports.**

County/Borough Cllr. Annison advised in relation to County matters that footway damage has been reported. The verge to the front of Teulon Close will be reinstated to its original condition by NCC. Sections of the A47 are being repaired by Highways England with work being carried out overnight.

In relation to GYBC matters, there has been a large response to the Local Plan Consultation, with GYBC receiving 1749 comments from members of the public. From April, GYB Services will be changing to GY Services, a company owned by GYBC and has no connection to Norse Group. Current employees will remain in their jobs.

### **6.To receive and consider the Clerk's reports:-**

a) **Correspondence.** As listed and circulated.

b) **Planning applications received.**

06/23/0074/HH Proposed erection of new extended garage; proposed two storey front/side extension with balcony; removal of hedge and replacement with 2m high fence at White Mays Cliff Lane Hopton-on-sea NR31 6JY. No objection by the Planning Committee.

Comment: Ensure hedge is not removed during nesting season.

06/23/0071/TRE Proposed tree works - G1 - Crown lift 7 birch up to 5m upon Teulon Close property side and reduce upper overhanging lateral branches over rear properties by up to 1m at 29 Teulon Close Hopton-On-Sea NR31 9BF. No objection by the Planning Committee.

06/23/0136/HH Proposed two storey side and rear extensions (re submission following refusal) at 6 Geneva Gardens Hopton on Sea NR31 9RX. No objection by the Planning Committee.

06/23/0071/TRE Corrected Site Location. Proposed tree works - G1 - Crown lift 7 birch up to 5m upon Teulon Close property side and reduce upper overhanging lateral branches over rear properties by up to 1m (Corrected Site Location) at land rear of 28-34 Teulon Close Hopton-on-sea. No objection by the Planning Committee.

**c) Finance. To agree March 2023 invoices for payment and bank reconciliation statement. Precept 2023/24 confirmed by GYBC.** Seven payments and four direct debits from the business current account totalling £5,108.84. It was proposed by Cllr. Hacon and seconded by Cllr. Spencer to accept the Bank reconciliation statement and confirm the payments as listed. This was unanimously agreed. The precept has been agreed by GYBC and will be paid by two instalments in early April and the end of September 2023.

**7. To consider a funding application from Hopton Residents Committee to assist with the cost of (a) Party in the Park, 15 July 2023 and (b) Carols around the Ruins, December 2023.**

The application has previously been circulated to all Parish Cllrs. Following discussion, it was proposed by Cllr. Tonks and seconded by Cllr. Y. Bradley to make a donation of £600 to Hopton Residents Committee to pay for music artists at Party in the Park and to make a donation of £400 to assist with the overall cost of Carols around the Ruins. Both amounts will be paid from the 2023/24 financial year in order to comply with the Donations Policy. £600 to be paid April 2023 and £400 in October 2023. This was unanimously agreed.

**8. To receive and consider the Deed of Covenant and Licence to Assign relating to Hopton Doctor's Surgery.**

Copy documents have previously been supplied to all Parish Cllrs. The two draft documents are self explanatory. It was proposed by Cllr. Spencer and seconded by Cllr. K. Bradley to agree to the drafts, and thereafter sign the final documents when received. This was unanimously agreed.

**9. To consider organising a Village Litter Pick, April 2023 and the purchase of additional picks.**

The Great British Spring Clean is taking place from 17 March to 2 April this year. Following discussion, it was proposed by Cllr. Y. Bradley and seconded by Cllr. Spencer to hold the village litter pick on Saturday 1 April 2023 and to purchase 15 additional litter picks. This was unanimously agreed. Litter pickers to meet at 10am Pavilion Building 1 April 2023. All welcome. Litter picks and sacks will be provided.

**10. To consider the County Deal for Norfolk, consultation closes 20 March 2023.**

NCC have agreed a deal in principle with the Government that would result in £600 million plus, over 30 years, in funding for Norfolk that could unlock opportunities to deliver more jobs, housing and investment, with major powers and funding transferred from Westminster to Norfolk. That would be £20 million every year for 30 years in new investment. They want to hear what residents think about the proposed deal. The public consultation is open until 20 March 2023. Details have been uploaded to Hopton Residents Facebook and in the March edition of Village News magazine. All responses should be sent to [www.norfolk.gov.uk/norfolkcountydeal](http://www.norfolk.gov.uk/norfolkcountydeal)

**11. To consider the Civility & Respect Pledge.**

Parish Councillors are governed by various policy documents, including the Code of Conduct. The National Association of Local Councils has produced a Civility & Respect Pledge and by signing, the Council agree to treat Councillors, Clerks, Employees and members of the public, representatives and partner organisations and volunteers with civility and respect in their roles. The pledge includes support for change in legislation including sanctions for elected members where appropriate. It was proposed by Cllr. Tonks and seconded by Cllr. Hacon that the Parish Council will sign and comply with the Civility & Respect Pledge. This was unanimously agreed. All Parish Cllrs have received a copy.

**12. To consider any suitable work for the Community Payback Team.**

The Placement Officer, Lowestoft, for the Community Payback Team is looking for suitable jobs. It was suggested that the team could clean noticeboards and the two white entrance gates, and litter pick on the Lowestoft Road/Longfulans Lane.

**13. To consider an amendment to the Financial Regulations section 11 Contracts in order to comply with new legislation.**

Due to amended legislation sections 11.1.b and 11.1.h require amendment. The proposed changes have previously been circulated to all Parish Cllrs. It was proposed by Cllr. Spencer and seconded by Cllr. Hacon to make the necessary amendments. This was unanimously agreed. The document will be amended and re-uploaded to the website.

**14. To consider matters relating to the Millennium Garden.**

**a) Update following tree works, Talking Elm Tree Services.**

Work will be starting on 16 March and will take approximately 3 days to complete.

**15. To consider matters relating to the Recreation Ground/Pavilion.**

**a) Funding options – Skateboarding, BMX, Scooter event Saturday 19 August 2023.**

GY Lions have kindly pledged £200 to assist with the overall cost of the event. The budget for events at the Recreation Ground was discussed. Additional advertising is needed to ensure as many young people as possible are aware of the full day event.

It was proposed by Cllr. K. Bradley and seconded by Cllr. Y. Bradley to go ahead with the event on Saturday 19 August 2023 and to accept the kind pledge of £200 from the GY Lions. This was unanimously agreed.

**b) Update: Hawthorn Tree, east side near the children’s play area.**

The necessary work will be carried out later this week.

**16. To receive updates from previous Minutes.**

**a) Application to NCC for consent to plant bulbs at the entrance to the village.**

An acknowledgement has been received. The entrance to the village is looking colourful with daffodils in bloom at two places the centre and the boat planted up with bright flowers by Haven. The planters either side are also starting to look better.

**b) New Local Plan Options Consultation. Comments submitted.**

Comments as outlined in the 13 February 2023 minute have been submitted to GYBC and acknowledged.

**c) Village wide consultation re: Expenditure of Developer Contributions towards Open Space. Bid/Project Submission Form.**

As outlined at the February meeting, GYBC policy has now changed and the Parish Council will need to bid for money paid by developers to GYBC. The deadline for submission of project bids is 7 April 2023. A village wide consultation is underway, with details uploaded

to Hopton Residents Facebook, the Parish Council’s website, noticeboards, in Village News magazine and a leaflet in all school pupil’s book bags. Responses are starting to come in and there is overwhelming support to upgrade and repurpose the play area at St. Clare Court. £29,470 being held by GYBC will not go far on new play equipment, as around 40% of that is held back by the Borough for future maintenance costs.

It was proposed by Cllr. Tonks and seconded by Cllr. Spencer to make a bid for the following at St. Clare Court play area, subject to any new comments being received from residents:

- i) Refurbishment of the existing baby swings. One baby seat changed to a flat seat to accommodate older children.
- ii) Removal of the climbing frame as it has come to the end of its life span (as advised by GYBC inspectors).
- iii) Installation of new play equipment including wooden trim trail, “A” climbing frame, stepping stones, balance beams, a train (ode to the old station at Hopton), an all-inclusive seating area/picnic bench.
- iv) All trees to remain.
- iv) The whole area repurposed with play equipment extending the length of the green space.

This was unanimously agreed. A project bid will be put together and submitted to GYBC by 7 April 2023.

**d) Invitation to attend an Assembly at Hopton CE Primary Academy re HRH King Charles 111 Coronation on 3 May at 10am to gift commemorative bookmarks to all pupils and staff.**

The bookmarks have been received. Cllrs. K. Bradley, Y. Bradley, Hacon, Spencer and Tonks will be attending the Assembly.

**e) Electric vehicle infrastructure in rural communities.**

Following the February meeting, an expression of interest has been submitted.

**17. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council.**

Following a brief discussion, it was proposed by Cllr. K. Bradley and seconded by Cllr. Y. Bradley to hold the meeting on **Monday 17 April 2023** commencing at the earlier time of 7.15pm in the Village Hall. This was unanimously agreed.

The meeting closed at 8.06 pm. The Annual Parish Meeting followed (minuted separately).

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Signed

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Dated

Note: Parish Council Elections to be held on 4 May 2023, and additional Bank Holiday for the King’s Coronation on Monday 8 May. The **Annual Meeting of the Parish Council** will therefore be held on Monday 15 May 2023.

The Clerk to the Parish Council can be contacted in the following ways:- e-mail  
hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service in operation).  
Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open  
Mon, Tues, Thurs, Friday 9.30am to 1.30pm (flexible).  
Website: www.hopton-on-seapc.info