

## **HOPTON-ON-SEA PARISH COUNCIL**

Minute of the Parish Council Meeting held on Monday 08 June 2026 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Kevin Lee, John Tonks, John Plaskett, Steve Ames, James Hubbard, Keith Bradley and Yvonne Bradley. Also present: Anita Edelinski, Officer of the Council and 4 members of the public.

The Chairman pointed out housekeeping matters.

**1. To receive apologies for absence.**

Cllr. Sue Hacon

**2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.** There were none.

**3. Public Forum.**

The issue of overgrown hedgerows was raised. Norfolk Highways were contacted and we were informed that they meet the requirements. Potters Resort was contacted, no response yet. GYBC and Norfolk County Council will be contacted about which footpaths are within the Hopton-on-sea boundary. GYBC will also be contacted regarding the overgrown footpath off Sidegate Road adjoining the Old Timber Yard.

**4. To confirm the Minutes of the Annual Parish Council Meeting held on 11 May 2026.**

It was proposed by Cllr. James Hubbard and seconded by Cllr. Steve Ames to approve the Minute. Unanimously agreed

**5. To confirm Minutes of the Annual Parish Meeting held on 11 May 2026.**

It was proposed by Cllr. Yvonne Bradley and seconded by Cllr. James Hubbards to approve the Minute. Unanimously agreed.

**6. To receive County and Borough Councillors' Report**

No report. Cllr. Carl Anison sent apologies.

**7. To consider and approve the year end 31.3.2026 Report and Accounts as follows:-**

**a) Section 1 Annual Governance Statement.**

Section 1 was read line by line to the council.

It was proposed by Cllr. Steve Ames and seconded by Cllr. John Plaskett to approve section 1. This was unanimously agreed

**b) Section 2 Accounting Statements.**

It was proposed by Cllr. Steve Ames and seconded by Cllr. Kevin Lee to approve section 2. This was unanimously agreed.

**c) Year End Bank Reconciliation.**

It was proposed by Cllr. John Plaskett and seconded by Cllr. Kevin Lee to approve section 2. This was unanimously agreed. The Bank reconciliation statement will be produced at the next council meeting with the figures from the beginning of the year and end of the year.

**d) Notice of Public Rights to Inspect.**

It was proposed by Cllr. Steve Ames and seconded by Cllr. Keith Bradley to approve the dates for the Notice of Public Rights to Inspect. This was unanimously agreed

**e) To appoint Ashley Nichol as Internal Auditor for 2026/27.**

It was proposed by Cllr. John Plaskett and seconded by Cllr. James Hubbard to appoint Ashley Nichol as Internal Auditor for 2026/27. This was unanimously agreed. It was discussed to obtain quotes for other Internal Auditors.

**8. To consider the Clerk's reports.**

**a) Correspondence.**

**b) Planning applications.**

There was no planning application for this month.

Cllr John Plaskett gave an update on the Links Road development application. This was approved by the Borough Council. There are plans to appeal against the decision and it may go to Court. He will keep us updated.

**c) Finance. To agree the June 2026 invoices for payment and bank reconciliation statement as of 31 May 2026.**

There were 6 online payments and 1 direct debit from the business current account totalling £3,240.73. It was proposed by Cllr. John Plaskett and seconded by Cllr. Keith Bradley to approve the list of payments and bank reconciliation statement. Unanimously agreed.

**9. To receive information and consider matters relating to the Millennium Garden/Ruin.**

**a) Obtaining electricity for the Ruins update**

The quote from UK Power Network expires on the 16th July 2026. The Company has advised that if we pay before the expiry date the quotation will be honoured for a period of up to 6 months from the expiry date. It was verbally advised that if the planned work did not go ahead a full refund would be given. It was agreed to get written confirmation of this. It was proposed by Cllr Lee that on receipt of the confirmation we pay the invoice. This was seconded by Cllr Windsor-Luck, all were in favour.

Concerns were raised about the amount of time the pre-planning application is taking. It was agreed to carry this over to the next meeting when consideration will be given to applying for full planning approval.

**10. To receive information and consider matters relating to the Recreation Ground/Pavilion.**

**a) Defib monthly maintenance update.**

Emergency pads are in place until the new pads are ordered. Cllr. John Tonls volunteered to solve the issue and clean the Defib.

**b) To discuss the Paddle Tennis court represented by Cllr John Plaskett.**

It was agreed to carry to the next month agenda to allow more to express their opinion.

**11. To receive and consider updates from previous Minutes.**

**a) Working Party- safety speeding in the village updates**

Final stage of training is being finalised.

**b) Warren Road update**

Haven Holiday Village have volunteered to stream the road. We have received a confirmation email.

**12. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 13 July 2026, 7.30pm in the Village Hall.**

Meeting concluded at 20:32

If the Council need to exclude the public at any time, the council will have to vote to do this by passing the following resolution: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of (...state item of business ...)

The Clerk to the Parish Council can be contacted in the following ways:- e-mail [hoptonparishclerk@hotmail.com](mailto:hoptonparishclerk@hotmail.com) Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs, 8.30am to 1.10pm (flexible).

**Website: [www.hopton-on-seapc.info](http://www.hopton-on-seapc.info)**