

Hopton-on-Sea Parish Council

NOTICE OF ANNUAL PARISH COUNCIL MEETING

Date: Monday 13 May 2024

Time: 7.30pm Village Hall Station Road Hopton-on-Sea NR31 9BE

Julie McNair

Clerk to the Council. Dated: 2 May 2024

AGENDA

1. To elect a Chairman.
2. To receive the Chairman's Declaration of Acceptance of Office.
3. To elect a Vice-Chairman.
4. To receive the Vice-Chairman's Declaration of Acceptance of Office.
5. To receive apologies for absence.
6. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.
7. To receive the Chairman's Annual Report.
8. Public Forum.
9. To confirm the Minute of the Parish Council Meeting held 8 April 2024.
10. To receive County and Borough Councillors' Reports.
11. To consider the Clerk's reports.
 - a) Correspondence.
 - b) Planning applications.
 - c) Finance. To agree May 2024 invoices for payment and bank reconciliation statement as at 30 April 2024.
12. To consider and approve the year end 31.3.2024 Report and Accounts as follows:-
 - a) Section 1 Annual Governance Statement.
 - b) Section 2 Accounting Statements.
 - c) Year End Bank Reconciliation.
 - d) Notice of Public Rights to Inspect.
 - e) To appoint Ashley Nichol as Internal Auditor for 2024/25.
13. To agree Parish Council meeting dates for 2024/25.
14. To receive information and consider Councillor training over the coming months.

15. To receive and consider NCC's consultation to change the catchment area for Hopton CE Primary Academy from 1 September 2024.
16. To consider matters relating to the Millennium Garden.
 - a) Anti-social behaviour.
17. To consider matters relating to the Recreation Ground/Pavilion.
 - a) Trading account, inspection of premises, fire safety.
 - b) Quotation to trim front of the Recreation Ground.
18. To receive updates from previous Minutes.
 - a) First Draft Local Plan Consultation – comments sent to GYBC relating to Hopton.
 - b) Progress of plans for 80th anniversary of D. Day 6 June 2024.
 - c) Feedback from Village Litter Pick held 27 April 2024.
19. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council.
Monday 10 June 2024, 7.30pm in the Village Hall.

If the Council need to exclude the public at any time, the council will have to vote to do this by passing the following resolution: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of (...state item of business ...)

The Clerk to the Parish Council can be contacted in the following ways:- e-mail
hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service in operation).
Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open
Mon, Tues, Thurs, Friday 9.30am to 1.30pm (flexible).
Website: www.hopton-on-seapc.info