**HOPTON-ON-SEA PARISH COUNCIL**

Minute of the Parish Council Meeting held on Monday 10 August 2026 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Kevin Lee, John Tonks, Steve Ames, Sue Hacon, Yvonne Bradley. Also present: Anita Edelinski, Officer of the Council and 5 members of the public.
The Chairman pointed out housekeeping matters.

**1. To receive apologies for absence.**

Cllr. James Hubbard, Cllr. Keith Bradley, Cllr. John Plaskett.

**2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.** There were none

**3. Public Forum.**

**4. To confirm the Minutes of the Parish Council Meeting held on 13 July 2026.**

It was proposed by Cllr. Kevin Lee and seconded by Cllr. John Tonks to approve the Minute. Unanimously agreed.

**5. To confirm the Minute of the Extra Ordinary Meeting held on 21 July 2026.**

It was proposed by Cllr. Steve Ames and seconded by Cllr. Yvonne Bradley to approve the Minute. Unanimously agreed.

Commented [HC1]:

**6. To receive County and Borough Councillors' Report**
Cllr. Carl Anison suggested to contact Rachel Harrison regarding 106 monies and organise a meeting.

**7. To consider the Clerk's reports.**

**a) Correspondence.**

**b) Planning applications.**

There were none.

**c) Finance. To agree the August 2026 invoices for payment and bank reconciliation statement as of 31 July 2026.**

There were 6 online payments and 1 direct debit from the business current account totalling £2,461.38. It was proposed by Cllr. Jan Windsor-Luck and seconded by Cllr. Sue Hacon to approve the list of payments and bank reconciliation statement. Unanimously agreed.

**8. Recommendation for Cllr. James Hubbard to become member of the Planning Committee.**

After careful consideration, it was proposed by Cllr. Kevin Lee and seconded by Cllr. Sue Hacon to approve Cllr. James Hubbard to become member of the Planning Committee. Unanimously agreed.

**9. To receive information and consider matters relating to the Millennium Garden/Ruin.**

**a) Obtaining electricity for the Ruins update**

The money for the project was paid. Letter of authority is required for Cllr. Kevin Lee to liaise with the UK Power Network on behalf of the Council. It was proposed by Cllr. Steve Ames and seconded by Cllr. John Tonks that Cllr. Kevin Lee be the representative for Council. Unanimously agreed.

Planning department still has not made contact with the council in regards of the Electricity project in the Ruins. It was proposed by Cllr Steve Ames and seconded by Cllr. Jan Windsor -Luck to involve the Ombudsman to resolve the issue. Unanimously agreed.

**10. To receive information and consider matters relating to the Recreation Ground/Pavilion.**

**a)** To discuss section 106 monies

It was discussed to contact Rachel Harrison and organise the meeting with her to discuss the options. It was suggested to ask the residents as well through social media, Village News, school council etc.

**11. To receive and consider updates from previous Minutes.**

**a)** Working Party- safety speeding in the village updates

The training was cancelled, due to lack of the equipment. The Police is waiting for the funding for new cameras. Suggestion was made to buy our own cameras which was not approved. Member of the party will inquire further.

**12. Outstanding ongoing matters**

It was discussed the need for the installing the barrier on Lowestoft Road. It was resolved that it is a County Council matter and to try and contact them.

**13. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 14 September 2026, 7.30pm in the Village Hall.**

The meeting closed at approximately 20:20

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Signed Dated

If the Council need to exclude the public at any time, the council will have to vote to do this by passing the following resolution: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of (…state item of business …)

The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs, 8.30am to 1.10pm (flexible).
**Website: www.hopton-on-seapc.info**