

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 8 April 2024 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Sue Hacon (Vice-Chairman), Steve Ames, Yvonne Bradley, Keith Bradley, Kevin Lee, Pam Oakes, John Plaskett, John Tonks. Also present: County/Borough Cllr. Carl Annison. Julie McNair, Officer of the Council and one member of the public.

The Chairman pointed out housekeeping matters.

1. To receive apologies for absence.

There were none.

2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.

There were none.

3. Public Forum.

Nothing raised.

4. To confirm the Minute of the Parish Council Meeting held 11 March 2024 and Minute of the extra ordinary Meeting held 22 March 2024.

It was proposed by Cllr. Ames and seconded by Cllr. Tonks to approve the Minute of 11 March 2024. This was unanimously agreed.

It was proposed by Cllr. Y. Bradley and seconded by Cllr. Oakes to approve the Minute of 22 March 2024. This was agreed by majority vote.

5. To receive County and Borough Councillors' Reports.

Cllr. Annison advised that progress has been made regarding the development of bungalows north Lowestoft Road. Top soil has been levelled out, a section of footpath topped out, the turning head at the end of the road is going to be topped out and finished on the 18th of this month. Cllr. Annison has asked Paul Sellick, NCC Highways for a site meeting to discuss exactly what further works need to be carried out. As a temporary measure, Cllr. Annison has asked the "hit squad" from GYBC to cut back the overgrown sides from Noel Close north to the A47 and tidy up verges. The situation is on-going.

6. To consider the Clerk's reports.

a) **Correspondence.** Listing as previously circulated.

b) **Planning applications.** There were none.

c) **Finance. To agree April 2024 invoices for payment and bank reconciliation statement as at 31 March 2024.**

Eight payments and two direct debits totalling £3,918.29 from the business current account.

It was proposed by Cllr. Plaskett and seconded by Cllr. K. Bradley to approve the bank reconciliation statement and April list of payments. This was unanimously agreed. The financial year end balance is £43,773.62. The Annual Governance and Accountability Return is with the internal auditor for checking.

7. To receive information and consider matters relating to the Millennium Garden/Ruin.

a) Update following meeting with UK Power Networks on 2 April 2024.

Cllrs. Lee and Windsor-Luck met with UK Power Networks. A survey and schedule of works has been received. The quotation is £9,511.20 including VAT to install an electricity supply within the grounds of the Millennium Garden. There would be further costs in terms of architect's drawings and the purchase/installation of lighting. At this stage it is a feasibility study, exploring what is possible. Much discussion took place regarding the cost and potential pit-falls.

Cllr. Ames proposed that the Parish Council does not move forward with UK Power Networks, but to continue with an approach to the school/Diocese to see whether a separate metered supply could come off the school. The proposal was seconded by Cllr. Plaskett. A counter-proposal was made by Cllr. Tonks to carry on researching with UK Power Networks and other organisations, and to bring all information to a future meeting. This proposal was not seconded.

Voting took place on the first proposal, five in favour, four opposed. Carried by majority vote. Cllr. Lee will take this forward with the Diocese.

8. To receive information and consider matters relating to the Recreation Ground/Pavilion.

a) Defib monthly maintenance update.

March maintenance has been carried out by Cllr. Hacon. The defib is emergency ready on The Circuit. A spare set of pads are held by Heart 2 Heart.

b) Talking Elm Tree Services re Oak Tree east side work.

There is a delay with GYBC dealing with the application for tree works.

c) Fire risk checklist and action plan Pavilion Building.

The action plan has been completed. There are five recommendations and Hopton Harriers will be carrying out the work, at their cost.

Some discussion took place regarding the Parish Council's insurance and whether this covers storage of liquids and activities that are taking place within the building. It was proposed by Cllr. Ames that (i) a Fire Prevention Officer from the Fire Service be asked to attend the building and provide advice, which is free of charge, and (ii) the Clerk to produce a trading account, and establish the number of Hopton children that use the facilities. This proposal was seconded by Cllr. Oakes and unanimously agreed.

9. To receive information and consider Councillor Refresher Training with Norfolk Parish Training & Support, to be held on-line, 6 June 2024, 7pm to 9pm, at a cost of £40 per Councillor. Alternatively, full Council refresher training.

Some discussion took place regarding the benefit of full Council training. The cost for NPT&S to attend Hopton, for a 2.5 hour session, would be £295, which equates to £32.77 per attendee (9 Cllrs). Cllrs. Windsor-Luck, Hacon, Oakes, Y. Bradley, K. Bradley and Lee showed an interest. Any spare places could be offered to either Bradwell or Corton Parish Council for a fee to help with the cost.

It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Lee to proceed with full Council training. The Clerk to circulate suggested dates/times. This was unanimously agreed. Cllr. Ames expressed an interest in attending the full day new Cllr. induction course on 22 May 2024.

10. To receive and consider updates from previous Minutes.

a) Progress of plans for the 80th anniversary of D. Day 6 June 2024.

Organisation is progressing well. There will be a presentation at the school in the morning and at Ritson Lodge in the afternoon, where some school pupils will be present wearing their 1940s style tops, knitted by volunteers in the village. Afternoon tea will follow, which is being provided by Ritson Lodge. Further discussion took place, and Cllr. Lee will produce a written/power point presentation. If any residents have any artefacts or photos they would like to share please contact Cllr. Lee – details in Village News magazine.

b) Village litter pick 27 April 2024, meeting 10am Pavilion Building.

The event has been advertised in the April edition of Village News magazine, on the Parish Council's website, noticeboards and posters have been sent to the school. Details will be uploaded to Hopton Residents Facebook page shortly. There is a "lets play litter bingo" game for children (accompanied by a responsible adult).

c) Annual Parish Meeting 13 May 2024.

Details have been advertised in the April edition of Village News magazine, on the Parish Council's website and noticeboards, inviting groups, organisations and businesses in the village to submit a summary of their work throughout the year, or attend the meeting to carry out a brief presentation. As yet, no responses have been received. The Annual Parish Meeting will take place on Monday 13 May 2024 in the Village Hall, immediately after closure of the Annual Parish Council meeting which starts at 7.30pm.

11.To receive information regarding the new full draft Local Plan. Parish meeting at the Town Hall 10 April 2024. Public Consultation Meetings.

Details have been published in the April edition of Village News, on the Parish Council's website, noticeboards and Hopton Residents Facebook page. The public consultation runs until 8 May 2024. The consultation can be viewed at <https://localplan.great-yarmouth.gov.uk> There are two* proposed developments affecting Hopton. HOP1 relates to 50 sheltered homes/homes with care at land Longfulans Lane (south side). HOP2 relates to 40 homes and business use at land Coast Road (Potters Leisure overflow car park area).

*Note: The development south side of Links Road, reference URB19 in the draft Local Plan has been allocated to Gorleston by GYBC, despite the land being within Hopton's boundary. There are a number of public meetings in the Borough and details can be found on their website above.

Cllrs. Windsor-Luck, Hacon and Plaskett will be attending the Parish meeting at the Town Hall on 10 April 2024. Questions will be raised regarding the National Planning Policy Framework, which altered last year, and the encroachment on green belt in relation to HO1. All comments from residents and the Parish Council must be submitted to GYBC by the 8 May 2024.

12.To receive and consider information from GYBC relating to the proposed Community Infrastructure Levy (CIL), and consultation period.

The consultation is whether fixed CIL rates should be adopted by GYBC in relation to developments. Papers have previously been circulated. The consultation can be found on GYBC website.

13.Code of Conduct complaint. Decision of the Monitoring Officer GYBC.

A complaint was made by a member of the public regarding the conduct of two Parish Cllrs. The Monitoring Officer (GYBC) has investigated and concluded that she could not find

reasonable evidence of a breach of code of conduct in both cases. No further action is to be taken and the cases have been closed.

14.To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 13 May 2024, 7.30pm in the Village Hall.

Confirmed. This will be the Annual Parish Council Meeting followed by the Annual Parish Meeting. All residents welcome to attend.

The meeting closed at approximately 8.30pm.

Signed

Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com
Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall
Station Road Hopton-on-Sea NR31 9BE. Office open
Mon, Tues, Thurs, Friday 9.30am to 1.00pm (flexible). Website: www.hopton-on-seapc.info