

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 9 January 2023 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Vice Chairman), Callum Smith, Jenny Spencer, Ruth Straughan, John Tonks.

Also present: Julie McNair, Officer of the Council and two members of the public.

The Vice-Chairman pointed out housekeeping matters.

1.To receive apologies for absence and resignation.

Apologies received from Parish Cllrs. Yvonne Bradley, Keith Bradley, Pamela Oakes and County/Borough Cllr. Carl Annison. Resignation received and accepted from Chris Ward. An e-mail of thanks for his hard work over the last three years has been sent.

2.To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.

There were none.

3.Public Forum.

No matters were raised.

4.To confirm the Minute of the Parish Council meeting held 12 December 2022.

It was proposed by Cllr. Smith and seconded by Cllr. Straughan to approve the Minute as read. This was unanimously agreed.

5.To receive County and Borough Councillors' Reports.

There were none.

6.To receive and consider the Clerk's reports:-

a) **Correspondence.** As listed and circulated.

b) **Planning applications received.**

06/22/1032/F Proposed erection of a Pool Enclosure to be placed over an Existing Outdoor Swimming Pool at Hopton Holiday Village Warren Road Hopton-on-Sea Great Yarmouth NR31 9BW. No objection by the Parish Council.

c) **Finance. To agree January 2023 invoices for payment and bank reconciliation statement.** Six payments and two direct debits from the business current account totalling £2,361.26 It was proposed by Cllr. Spencer and seconded by Cllr. Tonks to accept the Bank reconciliation statement and confirm the payments as listed. This was unanimously agreed.

7. To receive and consider notes from the Policies & Finance Working Group regarding precept/budgets for 2023/24.

The precept is paid by occupiers to GYBC as part of the Council Tax bill. The precept amount is then provided to the Parish Council by GYBC in two half yearly instalments.

The recommendation is to increase the precept by £3.87 per annum per band D household, equivalent to 32p per month. Other bands would show a proportionate increase. This means a band D household would pay £32.08 per annum (up from £28.21 per annum). A discussion took place concerning the reserves currently held and how an increase of this amount would still require the Parish Council to use a substantial amount of reserve funds held over the

coming financial year. However, it was felt that to increase the precept any further, at this time of economic hardship, would not be the right course of action.

It was proposed by Cllr. Smith and seconded by Cllr. Tonks to increase the precept for financial year 2023/24 by the amount stated above. This was unanimously agreed. GYBC will be notified by the deadline of Friday this week.

An article will appear in a future edition of Village News providing more information regarding the precept for 2023/24.

8. To consider a quotation from BHIB for the annual insurance renewal.

A quotation has been received from BHIB at £1,194.56. Following a brief discussion, it was proposed by Cllr. Tonks and seconded by Cllr. Spencer to approve the quotation. This was unanimously agreed.

9. To consider a request to attend the Essential Update Seminar, full day, 21 March 2023 organised by Norfolk Parish Training & Support at a cost of £54.00

The Essential Update Seminars are now well established and the Clerk would like to attend on 21 March 2023. There are several topics of relevance. It was proposed by Cllr. Tonks and seconded by Cllr. Spencer to approve the training at £54.00. This was unanimously agreed.

10. To consider matters relating to the Recreation Ground.

a) Wave – check for potential leak. The Football team has kindly checked, using Wave's procedures, and there appears to be no underground leak. However, there is a slight water leak in the back cupboard where the water boilers are and this needs to be investigated. It was proposed by Cllr. Smith and seconded by Cllr. Tonks to ask a plumber to investigate and provide a quotation. This was unanimously agreed.

b) Skateboarding, BMX, Scooter event Saturday 19 August 2023. Quotation from King Ramps.

A quotation has been received at £2,150. This is to include a full day of skateboarding, bmx and scooter instruction, games, competitions and professional demonstrations. The scooter instruction is an additional item as requested by those attending last years event. A discussion took place regarding the high cost balanced against the benefit to young people in the village. It was proposed by Cllr. Smith and seconded by Cllr. Tonks to look for grant funding to help with the cost and to bring this matter back to the full Council next month for further consideration. This was unanimously agreed.

11. To consider matters relating to the Millennium Garden.

a) Tree survey report by Talking Elm Services.

The survey has been carried out and a written report is awaited.

12. To consider leaving some areas of the village to wildflower.

A report by the Contract Gardener has been circulated to all Cllrs. outlining the pros and cons of wildflower areas. Taking his comments into consider and following a full discussion by Councillors and members of the public in attendance, it was proposed by Cllr. Tonks and seconded by Cllr. Smith not to have any wildflower areas in relation to land owned or leased by the Parish Council (the Recreation Ground and St. Margaret's Ruins). This was agreed by majority vote (one abstention). GYBC will be approached to ascertain whether the Parish Council can plant bulbs near the entrance to the village. GYBC mowers would need to avoid any planted areas.

13. To consider a request from solicitors acting for NHS Property Services regarding proposed Licence to Assign and Deed of Covenant relating to Hopton Surgery.

A report has been circulated to all Cllrs. Following a brief discussion, it was proposed by Cllr. Smith and seconded by Cllr. Tonks to ask the solicitors acting for NHS Property Services to supply a draft Licence to Assign and Deed of Covenant. This was unanimously agreed.

14. To receive updates/feedback from the previous Minutes.

a) S106 money paid by developers to GYBC.

A request has been sent to Sam Hubbard, Strategic Planning Manager, GYBC asking what money has been paid to GYBC by developers. This money is for use in Hopton to mitigate the development, and must be used on recreational facilities if none are provided on the site. An up to date response is awaited.

15. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council.

Confirmed Monday 13 February 2023, 7.30pm at Hopton Village Hall.

The meeting closed at 8.20pm.

Signed

Dated

Note: Parish Council Elections to be held on 4 May 2023, and additional Bank Holiday for the King's Coronation on Monday 8 May. The Annual Parish Council meeting will therefore be held on Monday 15 May 2023.

The Clerk to the Parish Council can be contacted in the following ways:- e-mail
hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service in operation).
Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open
Mon, Tues, Thurs, Friday 9.30am to 1.30pm (flexible).
Website: www.hopton-on-seapc.info