

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 11 October 2021 commencing at 7.00pm at Hopton Village Hall, Station Road, Hopton-on-Sea.

Present: Parish Cllrs: Chris Ward (Chairman), Jan Windsor-Luck (Vice Chairman), Keith Bradley, Yvonne Bradley, Jenny Spencer, Ruth Straughan, John Tonks. Also present: Julie McNair, Clerk to the Council. Two members of the public attended.

The Chairman pointed out housekeeping matters.

1. To consider apologies for absence and welcome new Cllr. Pamela Oakes.

Apologies received from Parish Cllrs. Sue Hacon and Pamela Oakes, and County/Borough Cllr. Carl Annison.

2. To receive declarations of interest in respect of items on the agenda.

There were none.

3. Public Forum.

Items raised, in summary:

- a) Can new trees be planted along the A47 to replace those felled by the developers. The Parish Council will enquire of NCC Highways.
- b) Could fitting solar panels on the roof of the Village Hall help with the heating problem. The Parish Council will pass this to the Trustees of the Village Hall Management Trust.
- c) Ideas for safer crossing and parking outside the school on Coast Road. Paperwork was handed to the Clerk and this will be circulated ready for the next meeting.

4. To confirm the Minute of the Parish Council meeting held 13 September 2021.

It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Straughan to approve the Minute as read. This was unanimously agreed.

5. To receive County and Borough Councillors' Reports.

Written report received from County/Borough Cllr. Annison. In summary, Cllr. Annison advised that he has written to McColls Head Office regarding the condition of the pavement outside the shop. No response has as yet been received. Highways England have cut more verges along the A47. GYBC have been asked to clear 3 items of road kill that are on the footpath along the A47. Although this is Highways England's responsibility, Cllr. Annison hopes that GYBC will act. There have been issues with dirty surface water running from the new development site on the Lowestoft Road down towards the White Hart Pub. Cllr. Annison will be keeping an eye on this.

6. To receive and consider the Clerk's reports:-

a) Correspondence. As circulated to all Cllrs.

b) Planning applications received:

06/21/0576/F Variation of condition 2 of pp. 06/21/0003/F - (construction of detached house as approved 19.03.21) - change of design to include a side extension. Sidegate Cottages (Land adj) Sidegate Road Hopton. This is currently with the Planning Committee for consideration.

06/21/0826/F Proposed rear extension to extend amusement arcade. Change of use of existing clubhouse to storage in connection with the amusement arcade and provision of second adult gaming area at Stardust Amusement Arcade Warren Road Hopton.

With the Planning Committee for consideration.

Planning Permissions Granted by GYBC:-

06/20/0638/CD Development Lowestoft Road. Water storage condition complied with.

Planning Permissions Refused by GYBC: None

Other: Licence Application Unit 23b Hopton Timber Yard, Hall Road, Hopton.

Sale of alcohol (off the premises) from 8am to 11pm. The premise is to be used for the storage and distribution of alcohol. The applicant will offer a delivery service for online sales but there will be some access to the premises for customers that wish to click and collect. The opening hours of the premise for this purpose will be 9am to 5pm.

Parish Cllrs. will meet on 16 October 2021 at 10am for a site visit.

c) Finance. To agree invoices for payment and bank reconciliation statement.

Eleven payments from the current account and four direct debits totalling £4307.89. It was proposed by Cllr. Tonks and seconded by Cllr. Spencer to approve the payments as listed and bank reconciliation statement. This was unanimously agreed.

7.To consider the criteria and further information regarding NCC's initiative to plant 1M trees/hedges in Norfolk.

Following discussion, and taking into consideration the advice received from the contract gardener, it was proposed by Cllr. Windsor-Luck and seconded by Cllr. Y. Bradley to apply for 1 pack of 10 trees and 1 pack of 10 fruit trees. This was unanimously agreed. The fruit trees will be planted along the inside fence of the Recreation Ground, and other trees at various places at the sides of the field. No hedging will be applied for at this time, in view of the "test" planting area that will shortly be carried out at the front of the Recreation Ground. It was proposed by Cllr. Straughan and seconded by Cllr. Spencer to set a budget of £5,000 financial year 2022/23 for planting and maintenance of the new trees and maintenance all other trees on the Recreation Ground. Costings will be obtained for a five year period.

8.To consider information following the Chairman's attendance at the NCC Highways on-line session 15 September 2021. In particular, lollipop crossing/zebra crossing and better signage outside the school.

The Chairman advised that many people took part in the on-line session which resulted in only a few questions being answered at the time. Questions asked by the Chairman related to the slowing of traffic on the A47 at the Hopton roundabout; whether any other parishes employ a lollipop crossing operative (as NCC are not replacing people that retire); the condition of pavements. NCC Highways advised they will get back to the Chairman with answers. This is now being chased.

9.To receive updates and consider matters relating to the Recreation Ground and Pavilion Building:-

a) Strimming the front of the Recreation Ground has been carried out by GYB Services.

This work has been carried out.

b) DynoRod will be starting work on Tuesday 19 October 2021.

Following acceptance of their quotation at the last meeting, DynoRod will be commencing work on the blocked underground pipes on 19 October at 8.30am.

c) Anglia Heating update/quotation.

The Chairman advised that Anglia Heating looked at the system a few weeks ago. There are four systems to heat the showers and taps, three of which are faulty. Parts will need to be sourced, but if this is not possible, as the system is old, there are two other alternatives. The first is to have all pipes into the one system that is working, although they could not say how

long that would last, or secondly, to install a completely new system. This matter is deferred until further information is received from Anglia Heating or other sources.

d) Clear legionella test result.

A clear test certificate has been received. Copy provided to the football team.

e) Quotation re broken external door frames, in particular the gent's toilet door.

Items e) and f) discussed together. A quotation from Mend it Matt has been received in the sum of £400 to repair and paint door frames, fit hold back hooks to doors and check guttering connectors. It was proposed by Cllr. K. Bradley and seconded by Cllr. Tonks to accept the quotation at £400 for the work. This was unanimously agreed.

f) Quotation re installation of door stops.

See item e) above.

g) Quotation from GYB Services to remove lower branches of tree nearest disabled toilet.

A quotation is awaited.

h) A request by Hopton Harriers FC to site a storage container near the Pavilion Building. This would be subject to the relevant planning permission.

The Chairman advised that further details are awaited from the football team.

i) A request by Hopton Harriers FC to arrange for parts of the pitch to be re-seeded.

The Chairman advised that further details are awaited from the football team.

j) Maintenance of the dog bag dispensers.

A dispenser has been broken into, which has now been repaired by Cllr. Tonks. All the dispensers need some maintenance including re-painting. The top of the dispensers can be removed and Cllr. Tonks is investigating this further.

k) Glow in the dark stickers/shapes on the bins.

Dog mess in the village is on the increase again. The glow in the dark "we are watching you" stickers were trialled in 2016 in various parts of the country and had a significantly positive effect of reducing dog fouling. Keep Britain Tidy has a campaign at present using these stickers. It was proposed by Cllr. Straughan and seconded by Cllr. Ward to purchase 4 x plaques and 6 x stickers at a total cost of £96. These will be placed on the fence at the entrance to the Recreation Ground, on the external wall of the Pavilion Building and on litter bins that are in the ownership of the Parish Council. This was unanimously agreed.

10. To receive updates from previous Minutes:-

a) Village Sign repairs.

The sign will be removed in the next month or so for repairs by Fiona Davies, Artist and Village Sign Restorer. Cllrs. Ward and K. Bradley will be assisting in the removal of the sign.

b) Separate metered electricity feed from the school to the Millennium Garden. Cost from the Diocese?

Costings are still awaited. Matter deferred until further details are known.

c) Monthly update from the Parish Cllr. representatives on the Village Hall Management Trust.

Cllr. Windsor-Luck advised the new boiler will be installed next week. Some discussion took place regarding car charging points for the Village Hall car park and due to the complex nature of this, it was put on hold. Some external lights need replacing and temporary sensor lights have been installed. A response is still awaited from The Beaches Medical Centre regarding the upkeep of the car parking area. Next meeting 3 November 2021.

d) Feedback from the Community Village Litter Pick held on Saturday 25 September 2021.

This was attended by 16 people and most parts of Hopton were covered during the morning. Another litter pick will be organised for Spring 2022.

e) Commemorative QPJ mugs.

The mugs are on order.

11.To consider replacing/repairing some of the planters in the village.

Following receipt of a report by the contract gardener regarding the condition of the three barrels at the junction of Anglian Way/Station Road, it was proposed by Cllr. Ward and seconded by Cllr. Tonks to replace the three barrels with a triangular planter at a cost of £40. This was unanimously agreed.

12.To consider accepting, and location of, a “Memorial Token” for the community, “to commemorate our community’s resilience in the year of the pandemic 2020 – 2021”.

Norfolk Association of Local Councils, and The Lady Dannatt MBE, HM Lord-Lieutenant of Norfolk, are offering these plaques to all Parish Councils, at no cost.

The Memorial Token is a plaque made of weather-proof, long lasting, enamelled aluminium, with pre-drilled holes and screws for fixing indoors or outside. Following discussion, it was proposed by Cllr. Y. Bradley and seconded by Cllr. Spencer to accept the token and install it on the external wall of the Village Hall. This was unanimously agreed. The token will be presented to the Council at either the November or December meeting and is for the community.

13.To consider organising “Carols around the Ruins” event in December 2021.

Choirs and bands contacted have advised they are not participating in events until 2022 in view of the pandemic. It was proposed by Cllr. Ward and seconded by Cllr. Windsor-Luck to postpone this event until such time as there is electricity at the Millennium Garden (see item 10.b) above). This was unanimously agreed. It may be possible for NCC to allow sufficient electricity from a lamppost to light a Christmas tree. Further investigations are being made.

14.To set a date/time for the Policies & Finance Advisory Committee to meet regarding budgets 2022/23 and to carry out an annual review of all Policies.

It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Tonks to set a date of Thursday 28 October, 11am in the Village Hall. This was unanimously agreed. Preparatory work will be circulated to Committee Members prior to that meeting.

15.To consider renewing annual Zoom subscription at the discounted rate of £95.92.

Following a brief discussion, it was proposed by Cllr. K. Bradley and seconded by Cllr. Straughan not to renew the Zoom subscription at the present time. The matter can be reviewed at a later date should it be necessary. This was unanimously agreed.

16.To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 8 November 2021, 7.00pm at Hopton Village Hall. All residents welcome.

Confirmed.

The Chairman closed the meeting at 8.05pm.

Signed: Dated:.....

These Minutes are in draft format and unconfirmed until approved at the next Parish Council meeting. The Clerk to the Parish Council can be contacted in the following ways:- E-Mail hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service).

Website: <http://hopton-on-sea-parish-council.norfolkparishes.gov.uk/>