

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 10 February 2025 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Sue Hacon (Vice-Chairman), Steve Ames, Keith Bradley, Yvonne Bradley, Kevin Lee, Pam Oakes (arrived 7.45pm), John Plaskett, John Tonks. Also present: Julie McNair, Officer of the Council and two members of the public.

The Chairman pointed out housekeeping matters.

1. To receive apologies for absence.

County/Borough Cllr. Carl Annison.

2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.

There were none.

3. To consider an application to fill a Parish Councillor vacancy by co-option.

It was proposed by Cllr. Y. Bradley and seconded by Cllr. K. Bradley to approve the application and invite James Hubbard to the Council. This was unanimously agreed.

Mr Hubbard signed the Declaration of Acceptance of Office and was welcomed to the Parish Council.

4. Public Forum.

In summary:-

The Clerk has reported overflowing litter bins at the Recreation Ground which have now been emptied. Faulty street lights have been reported, including Coast Road (again) and Links Road roundabout.

5. To confirm the Minute of the Parish Council Meeting held 13 January 2025.

It was proposed by Cllr. Lee and seconded by Cllr. Tonks to approve the Minute. Agreed by majority vote.

6. To receive County and Borough Councillors' Reports.

County/Borough Cllr. Annison submitted a report to advise that he is trying to set up a meeting with NCC Highways to relay the concerns of residents and road users regarding the section from Links Road roundabout to Hopton roundabout, and a safety crash barrier to be constructed from Links Road roundabout to where the pathway leads to Lowestoft Road Hopton.

Bollards to the north of Lowestoft Road (new development of bungalows) to stop fly tipping should be installed in March. This has been made possible by Cllr. Annison's Highway Fund.

7. To consider the Clerk's reports.

a) **Correspondence.** Listing as previously circulated.

Planning applications:

06/24/0707/F Hopton Holiday Village Warren Road. Single storey extension to restaurant kitchen and facilities building; Erection of refuse store and new staircase. No objection by the Planning Committee.

06/25/0009/PDE Application for Prior Approval for a larger home extension: Proposed single storey pitched-roof rear extension at 19 Julian Way. No objection by the Planning Committee.

Pre-planning application consultation for a mobile phone base station installation at 34955, Hall Road SW, Land at Station Road, Hopton-on-Sea NR31 9BB. No objection.

Permissions Granted by GYBC: None

Planning Permissions Refused by GYBC: None

c) Finance. To agree February 2025 invoices for payment and bank reconciliation statement as at 31 January 2025.

Seven payments and two direct debits totalling £3,388.98 plus additional January 2025 payment of £1,583.70 as listed from the business current account. It was proposed by Cllr. Plaskett and seconded by Cllr. Tonks to approve the list of payments and bank reconciliation statement. Unanimously agreed.

8. To consider correspondence from Lovell regarding Links Road development.

Lovell Homes and Repton Property Developments have organised a community engagement event to be held on 12 February 2025 at The Pier Hotel Gorleston between 11am and 1pm for Parish Councillors and 2pm to 8pm for members of the public. The land is owned by Norfolk County Council and plans are being drawn for up to 530 new homes, including an extra care facility and Lovell Later Life Living homes. A small-scale building that could be for community facilities, a small shop, small business units or other similar use and a new 4-hectare country park.

Several Parish Councillors will be attending the morning session. Details have been uploaded to the Hopton Residents Facebook page and Parish Council website. Posters have been distributed with Village News to homes on the south side of Links Road.

NCC will not be providing street lighting to any new developments. The Parish Council previously agreed not to take on the responsibility and maintenance of street lighting.

It was proposed by Cllr. Ames and seconded by Cllr. Windsor-Luck to confirm that the Parish Council will not take on any street lighting responsibilities or maintenance for any development within Hopton. Unanimously agreed.

9. To consider an application to vary a premises licence, Hopton Holiday Village to increase the licensable hours on a Sunday from 8am to 2am and increase the premises opening hours each week from 8am to 2.30am. Monday to Saturday currently authorised at these hours. Closing date for comments is 17 February 2025, GYBC Licensing.

Following discussion, it was proposed by Cllr. Ames and seconded by Cllr. Oakes to raise no objection. Agreed by majority vote.

10. To receive and consider a report regarding a Neighbourhood Plan.

Report previously circulated. A full discussion took place and potential ideas put forward. A Neighbourhood Plan (NP) would give residents the opportunity to set out in a formal document (to be approved by the Secretary of State) what the village will look like in the future in terms of rural spaces, protected land, retail, housing etc.

A NP would need to fall in line with GYBC Local Plan and other policy documents. Once a NP is approved, there is no reason for GYBC to override the plan. A grant of £10,000 can be obtained to cover the cost and the project will likely take 12/24 months to complete. Initially, a Working Group should be set up, made up of some Cllrs. and residents. It would be good to engage younger people too. After that a full public consultation must be carried out and responses collated. It was proposed by Cllr. Lee and seconded by Cllr. Ames to proceed in principle. Unanimously agreed.

11. To consider taking an advert in the Party in the Park brochure 2025 and to set a budget for the strawberries and cream stall.

Following discussion, it was proposed by Cllr. Oakes and seconded by Cllr. Hacon to set a budget of £250 from Reserves to pay for strawberries (pick your own), cream etc.

Unanimously agreed.

It was agreed to let other local businesses take up the offer of adverts in the Party in the Park brochure and if there is any space left just before they go to print, the Parish Council would consider taking an advert.

12. To consider commemorating VE Day 80th anniversary Thursday 8 May 2025.

Plenty of ideas were put forward and discussed including a school assembly, possible involvement of Ritson Lodge and St. Margaret's Church, lighting of the lantern with songs around the Ruin. A possible military aspect to a commemorative service. The archives at Norfolk Records Office could be checked to see what took place in Hopton on VE Day. Matter carried forward to the March Agenda.

13. To receive information and consider matters relating to the Recreation Ground/Pavilion.

a) Defib monthly maintenance update.

Cllr. Tonks has carried out the latest monthly maintenance. Rust is appearing outside of the box. Cllr. Windsor-Luck will carry out some painting if needed.

14. To receive and consider updates from previous Minutes.

a) Working Party – safety/speeding in the village.

No further details at the present time. Matter carried forward to the March Agenda.

b) Staffing Committee.

Report circulated. There have been several applicants to fill the position of Clerk and Responsible Finance Officer. Interviews will be carried out over the next two weeks.

15. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 10 March 2025, 7.30pm in the Village Hall.

Confirmed.

The meeting closed at approximately 8.35pm.

Signed

Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs, Friday 9.30am to 1.00pm (flexible). Website: www.hopton-on-seapc.info