

## **HOPTON-ON-SEA PARISH COUNCIL**

Minute of the Parish Council Meeting held on Monday 13 April 2026 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Sue Hacon, Kevin Lee, John Tonks, John Plaskett, Steve Ames, James Hubbard. Also present: Anita Edelinski, Officer of the Council and 9 members of the public.

The Chairman pointed out housekeeping matters.

**1. To receive apologies for absence.**

Cllrs. Yvonne Bradley, Keith Bradley and Pamela Oakes.

**2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.**

None.

**3. Public Forum.**

Village news issue was addressed. There was a delay due to the change in the delivery company and part of the delivery being destroyed in transit. Delivery should go back to normal from May.

Concerns in relation to the bringing lights into the Ruins were raised. The project is in early development stages. All concerns will be addressed in due time as the project develops.

**4. To confirm the Minutes of the Parish Council Meeting 09 March 2026.**

It was proposed by Cllr. Steve Ames and seconded by Cllr. John Tonks to approve the Minute. Unanimously agreed.

**5. To confirm Minutes of the Polices and Finance Committee meeting held on 02 March 2026 and consider recommendations to the full council.**

Chairperson read the recommendations.

It was proposed by Cllr. John Plaskett and seconded by Cllr. Sue Hacon to approve the Minute. Unanimously agreed.

**6. Bowls club representation as support for the donation application.**

Donations requested are for the upkeep of the green area needed for the bowling, including machinery needed for it. It has been advised to prepare a detailed report of the expenditure and amount needed, including quotations and club accounts.

**7. St Margaret Church's proposal to get signs in the village.**

Possibility to have a sign to point to the church as the church is not easily seen. Two signs would be ideal, one at the Turnstone and other at the junction of Station road and Lowestoft road. Concerns of the vandalism occurring to the church as it happened before. Advised CCTV to be considered, along with few other options to point to the existence of the church until the signs issue has been resolved. GYBC and Highways to be contacted.

**8. To discuss the Village Sign**

To be addressed within 6 months period.

**9. To receive County and Borough Councillors' Report**

None

**10. To consider the Clerk's reports.**

**a) Correspondence.** None.

**b) Planning applications.**

06/25/1072/F Valley Farm, Lowestoft Road. Conversion of 2 no. barns used for domestic storage, and associated alterations, to create 2 no. Residential dwellings 9 1 no. 3 bedroom and 1 no. 4 bedroom units). Hip-to-gable extension to roof of existing single storey barn, and enclosure of private garden areas and associated development. No objections. REF:OWPC31974

06/25/0848/O 1) Full planning permission for construction of 446 residential dwellings and associated landscaping, access and highway works, drainage and infrastructure, and demolition of the existing farm buildings.

2) outline planning permission for; up to 70 extra care dwellings ( including community facilities and services) ( Use class C3(b)), up to 280sqm of flexible non-residential floorspace for use as either Commercial, Business and Service (Class E) or Local Community and Learning (Class F) uses, and associated parking, landscaping, drainage and infrastructure, with details of means of access to the extra care units for approval, and details of layout, scale, appearance, landscaping and means of access to the non-residential floorspace reserved for future determination.

Amended Proposal – site layout revised to include 4 additional dwellings and house type changes, additional visitor car parking spaces, inclusion of allotments and trim trail/outdoor gym equipment, revision to north-east drainage basin to incorporate walking route, description includes demolition of farm buildings, and submission of new and updated Supporting Documents and Reports). Committee objected. REF: OWPC31987

06/26/0045/A Haven Leisure Limited, 1 Park Lane. Installation of a set of haloes illuminated letters to the main entrance fascia; 1no. set of vinyl to glass transome

above new extension entrance; 2no. external mounted menu cases;  
6no.up/downlighters. No objections. REF: OWPC31988

**c) Finance. To agree the April 2026 invoices for payment and bank reconciliation statement as of 31 March 2026.**

There were 10 online payments and 2 DD from the business current account totalling £9,112.51. It was proposed by Cllr. John Plaskett and seconded by Cllr. Sue Hacon to approve the list of payments and bank reconciliation statement. Unanimously agreed.

**11. To receive information and consider matters relating to the Millennium Garden/Ruin.**

**a) Obtaining electricity for the Ruins update**

GYBC preapplication meeting has been arranged. Quote runs out on 4<sup>th</sup> of July. To contact GYBC to let them know about the deadline.

**b) Tree overhanging garden in Watson Close**

Gardner to be contacted to sort out the issue.

**10. To receive information and consider matters relating to the Recreation Ground/Pavilion.**

**a) Defib monthly maintenance update**

Cllr Jan Windsor Luck Cleaned it in March. Cllr. John Plaskett will do in April. Defib. pads are due to be replaced.

**b) Hopton Harriers recommendation for the Teq. Ball/Foot Volley ball table.**

GYBC to be contacted to see what requirements are needed in regards planning application. The cost is £4000-£5000. Parish Council would consider funding pending further investigation.

It was brought to the Council's attention that there is a diseased tree in the Recreational grounds that pose Health and Safety issue to the public. The urgent action is required, and it was decided to cut back the tree and rest of the items to be included in the next Agenda.

**11. To receive and consider updates from previous Minutes.**

**a) Working Party- safety speeding in the village updates**

Policeman met with the party and went through the rules and regulations with the group. 4 sites were selected. Road towards Corton , both ways on Station road and Ritson lodge. Volunteers will start their training.

**12. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 11 May 2026, 7.30pm in the Village Hall.**

The meeting closed at approximately 21:15 pm.

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Signed

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Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail [hoptonparishclerk@hotmail.com](mailto:hoptonparishclerk@hotmail.com)  
Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall  
Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs 8.30am to 1.10 pm  
(flexible). Website: [www.hopton-on-seapc.info](http://www.hopton-on-seapc.info)

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