

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 14 July 2025 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Keith Bradley, Yvonne Bradley, Kevin Lee, John Plaskett, John Tonks. Also present: Anita Edelinski, Officer of the Council and six members of the public.

The Chairman pointed out housekeeping matters.

1. To receive apologies for absence.

Parish Cllr. Steve Ames, Parish Cllr. Pamela Oaks, Parish Cllr Sue Hacon

2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.

There were none.

3. Public Forum.

No raised issues.

4. To confirm the Minute of the Parish Council Meeting held 09 June 2025

It was proposed by Parish Cllr. John Tonks and seconded by Parish Cllr. John Plaskett to approve the Minute. Unanimously agreed.

5. To confirm the Minute of the Extra Ordinary Meeting CILCA held on 01 July 2025.

It was proposed by Parish Cllr. Yvonne Bradley and seconded by Parish Cllr. John Tonks to approve the minute. Unanimously agreed.

6. To receive County and Borough Councillors' Reports.

a) Hopton has been allocated £261,461(40% of which is retained for maintaining/repairs) to cover upgrading play areas in Watson Close and Trafalgar Close. To make the play areas and recreation ground accessible to everyone and to be more inclusive for all children. It was pointed out that a piece of equipment had been removed from the younger children's play area and needs replacing. Cllr Carl Annison said the planning is still in early stages but he is working with the council to utilise the money in the best way.

b) The land behind the bus shelter in Lowestoft Road is privately owned

7. To consider the Clerk's reports.

a) Correspondence.

As circulated.

b) Planning applications.

06/25/0364/VCF Variation of condition 2 of pp 09/12/0126/F (New residential Hospice building with Day Care facilities and gardens, car parking and access from Sidegate Road) – Proposed changes to the approved site layout, building size and design, to provide; 450sqm additional floorspace, 6no. additional bedrooms, 97no. additional parking spaces, and revised landscaping. Committee has no objections.

c) Finance. To agree the July 2025 invoices for payment and bank reconciliation statement as at 30 June 2025.

There are six on-line payments and two direct debits from the business current account totalling £2,370.80

It was proposed by Parish Cllr. John Tonks and seconded by Parish Cllr. Keith Bradley to approve the list of payments and bank reconciliation statement. Unanimously agreed.

8. New Funding Initiative to support bus shelters update

The ground behind the bus shelter is privately owned and it would not be possible to move the bus shelter or place bigger one instead of existing one. Therefore, it was proposed by Cllr Jan Windsor-Luck and seconded by Cllr Kevin Lee to go ahead with the quote for the refurbishment and finish the application process. Unanimously agreed.

9. To receive information and consider matters relating to the Millennium Garden.

a) Anti-social behaviour updates and poster

Posters were posted around the village and the Millennium Gardens. The grounds were checked by Cllr Keith and Yvonne Bradley and at the moment there is no reports of the rubbish and empty bottles. It was suggested by Cllr John Tonks to display the poster on the Parish notice board in the Garden as well.

10. To discuss grit bin purchase quotation

It was agreed that the quotation for the purchase of the bin at the price of £128.10 is approved. All other requirements have been finalised. Proposed by Cllr Kevin Lee seconded by Cllr Yvonne Bradley. Unanimously agreed.

11. To receive information and consider matters relating to the Recreation Ground/Pavilion.

a) Defib monthly maintenance update

Parish Cllr. John Tonks will do the cleaning and the checks.

b) To discuss the purchase of the Trauma Kit (Bleed Kit) to go together with the Defib.

Cllr Jan Windsor-Luck read out the benefits of the bleed kits and what it contains and instructions how to use them as well as importance of having one in case of dangerous bleeding. More investigation is needed to decide the appropriate bleed kit to be purchased.

c) To receive an update for the quotation for the window painting and defib. box

The handyman council usually employs to do the work is not in business anymore. Defib. box cannot be painted. Hopton Harriers club asked permission to do the painting of the windows as well. Chairman of the club also asked if Parish Council would agree for them to upgrade the toilets as they have received an offer from the company in Ipswich to refurbish the toilets as the donation. It was proposed by Cllr James Hubbard and seconded by Cllr Kevin Lee to accept the offer. Unanimously agreed.

d) To discuss the donation request from the Hopton Harriers. Representation from the club.

The club was established in 2020 and the Parish Council made the donation then. The club persevered through the pandemic and it is thriving today. The representation was made by the Chairman of the club, Robert Fossett, Mr Simon Griffiths and Disability Officer and Welfare officer Tina Gilder to donate to buy the kits for the children in the amount of £400. There is a lot of children in the club, not only from the Hopton but all surrounding villages as well. Donation from the proceeds from the strawberries stall that was held in the party in the park to be donated to the club as well. It was proposed by Cllr Keith Bradley and seconded by Cllr Yvonne Bradley to approve the donation to the club. Unanimously agreed.

11. To receive and consider updates from previous Minutes.

a) Working Party – safety/speeding in the village.

The meeting was held and it was discussed to organise speed training for the volunteers. There was a good amount of people from the village approaching the working party willing to volunteer. It is the understanding that after the training there will be a better idea where is the best place to station the cameras. The process is a lengthy one and all agreed that it should not be rushed. The bids for Parish Partnership will reopen in 2026/2027 and if the current deadline is missed, we would reapply in 2026/2027.

12. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 11 August 2025, 7.30pm in the Village Hall.

Confirmed.

The meeting closed at approximately 8.05 pm.

Signed

Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com
Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall
Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs, Friday 9.30am to
1.00pm (flexible). Website: www.hopton-on-seapc.info