

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 14 February 2022 commencing at 7.00pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR21 9BE.

Present: Parish Cllrs: Chris Ward (Chairman), Jan Windsor-Luck (Vice Chairman), Keith Bradley, Yvonne Bradley, Pamela Oakes. Also present: Julie McNair, Clerk to the Council.

Two members of the public attended.

The Chairman pointed out housekeeping matters.

1. To consider apologies for absence.

Apologies received from Cllrs. Sue Hacon, Jenny Spencer, Ruth Straughan, John Tonks. County/Borough Cllr. Carl Annison.

2. To receive declarations of interest in respect of items on the agenda. None.

3. Public Forum.

Items raised, in summary:

a) Parking on pavements around Seafields Drive. This can be raised at the next SNAP meeting. The Norfolk Constabulary meeting is open to all residents. The next meeting is Thursday 3 March 2022, 7pm via Microsoft Teams.

Please email GTYarmouth-OperationalPartnership@norfolk.pnn.police.uk for an invitation link or to put forward a priority suggestion. Your safer neighbourhood team can be contacted on SNTGY@Norfolk.pnn.police.uk

4. To confirm the Minute of the Parish Council meeting held 10 January 2022.

It was proposed by Cllr. Oakes and seconded by Cllr. Y. Bradley to approve the Minute as read. This was agreed.

5. To receive County and Borough Councillors' Reports.

County/Borough Cllr. Annison submitted a written report.

Once the new Coastal Inspector from GYBC starts, (Bernard Harris has retired), the issue of the badly damaged/rotten wooden steps to the beach, at the Gorleston end, will be looked into.

Borough Cllr. Hacon submitted a written report.

The matter at Old Church Road is on-going but slow progress is being made.

In relation to a fence at Suffolk Close, it has been established that the damaged fence is the responsibility of GYBC and they will shortly be repairing/replacing it. Thank you to the resident who brought this to our attention via the Parish Council's office.

6. To receive and consider the Clerk's reports:-

a) Correspondence. As circulated to all Cllrs.

b) Planning applications received:

Cllr. Oakes declared a personal interest.

06/21/0976/TRE Proposed removal of 6 conifers - dead, dying & damaged at Hopton House Hall Road. Following receipt of a copy of the Tree Officers report, there is no objection by the Planning Committee to the application, provided new trees are planted in a timely manner.

06/21/1031/TRE Works to multiple trees - deadwood, crown raise, remove crosser and rubbers, remove over hanging branches on road side and fell one Pine tree at 2 Misburgh Way. No objection by the Planning Committee.

Application No: 06/21/1037/F Proposed subdivision of garden to form plot for detached house and garage at 54 Warren Road Hopton. This is on the full Agenda (item 7 below) for discussion by the whole Council, in accordance with Standing Orders. An extension of time has been granted by GYBC to submit comments.

Permissions Granted by GYBC: None.

Planning Permissions Refused by GYBC: None.

c) Finance. To agree invoices for payment and bank reconciliation statement.

Ten payments and two direct debits from the business current account totalling £2,673.55. It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Y. Bradley to approve the list of payments and bank reconciliation statement. This was unanimously agreed.

d) To consider and approve the following virements for this financial year ending 31.3.2022:

£2,000 from the events budget to the maintenance budget for the Recreation Ground. £200 from asset purchase to Recreation Ground water budget. £100 from subscriptions budget to the training budget.

It was proposed by Cllr. Ward and seconded by Cllr. K. Bradley to approve the virements. This was unanimously agreed.

7. To consider planning application 06/21/1037/F. Proposed sub-division of garden to form plot for detached house and garage at 54 Warren Road Hopton.

Following discussion, it was proposed by Cllr. Ward and seconded by Cllr. Oakes not to submit any objection to this application. This was unanimously agreed.

8. To consider a request for Cllr. Oakes to attend “Understanding the Planning System” training session on-line on 15 March 2022, run by Norfolk Parish Training & Support, at a cost of £44.

It was proposed by Cllr. Ward and seconded by Cllr. Y. Bradley to approve the training session at a cost of £44. Once the training has been completed, Cllr. Oakes will be invited to join the Planning Committee.

9. To consider a letter from the Governing Body of Hopton CE Primary Academy regarding two vacancies.

The letter has previously been circulated to all Cllrs. Following discussion, Cllrs. Hacon (via e-mail) and Oakes showed an interest in applying to be a Governor at the school. It was proposed by Cllr. Ward and seconded by Cllr. K. Bradley that Cllrs. Hacon and Oakes would apply to become school Governors. This was unanimously agreed.

10. To consider matters in relation to the Queen’s Green Canopy.

a) Cherry blossom trees (2) donated by Great Yarmouth in Bloom.

Thank you to Cllr. Hacon and Great Yarmouth in Bloom for the donation of two trees.

b) Suggested location for planting.

A proposed plan has been circulated to all Cllrs. The ideal locations would be between the new picnic bench and metal bench, near the front of the Millennium Garden. This area has been recommended by the contract gardener. It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Oakes to plant the trees in the locations outlined above. This was unanimously agreed.

c) Quotation for a sturdy plaque.

The proposed wording has been circulated to all Cllrs. The cost of a sturdy metal plaque on a wooden background with a wooden stake is the region of £55 from Timpson. It was proposed by Cllr. Windsor-Luck and seconded by Cllr. K. Bradley to order the plaque/stake at a cost of £55. This was unanimously agreed.

d) Planting Friday 11 March, 11am at the Millennium Garden.

This date is the seventieth day of the year in which The Queen marks the seventieth anniversary of her accession. The contract gardener will prepare the ground ready for planting on the 11 March at 11am. Residents are welcome to attend to take part in the event. The planting site has been registered on the Government website.

11. To receive and consider further information regarding organisation of the Queen's Platinum Jubilee Community Event, Saturday 4 June 2022.

A report by the Clerk has been circulated to all Cllrs. containing updated details for the event. The Parish Council's application for National Lottery, Awards for All funding has been successful. A gentleman dropped an envelope to the Clerk containing £200 towards the event. Thank you. Deposits have been paid for several acts and the stage/sound system. A poster will be in the March edition of Village News outlining all the acts and stalls. The Mayor has been invited to attend. A souvenir brochure is being organised. The Parish Council needs to source some more raffle prizes. So far prizes include a Haven short break for a family of up to 6 people anywhere in the UK (not during school holidays). A meal for four at the Raceview Restaurant Great Yarmouth Stadium. Goodies from Tesco. A meal for two at the White Hart. Bottle of Champagne. Basket containing four bottles of wine. A luxury food hamper. If anyone is able to assist with raffle prizes please contact the Clerk. Cllrs. Y. & K. Bradley, Hacon, Oakes, Ward and Windsor-Luck are available to help on the day of the event.

The QPJ celebratory community event has been registered on the Government website.

12. To receive updates and consider matters relating to the Recreation Ground and Pavilion Building:-

a) Condition of the changing rooms.

The Manager of Hopton Harriers has tidied up the Pavilion Building. They are aware that a room will be required on the 4 June 2022 for the QPJ event and the toilet facilities must be clean.

b) Electricity at the changing rooms.

The electricity account with EoN is in debit by £447.20. The direct debit will be increased to £40 per month with effect from 1 March 2022. This is likely to increase again to £80 per month from May 2022.

At present the football team are being invoiced £30 per month. Unfortunately this is not covering utility costs, including their fridges which run 24/7. The water usage has also increased. The overnight external lighting is a Parish Council expenditure. Following discussion, it was proposed by Cllr. K. Bradley and seconded by Cllr. Y. Bradley that in view of these increased costs, the hire charge to the football team needs to be increased by £10 per month. This was unanimously agreed. The Clerk will also ask the team to make sure the internal lights are switched off when they leave the building.

c) Repairs to the hot water system by Anglia Boiler Maintenance Ltd.

Work is to commence on 22 February 2022.

d) Repairs to guttering and door frames, including door stops by Mend It Matt.

The keys have been collected and works are being carried out.

e) New Lease.

A reminder has been sent to NPLaw. A draft lease is awaited.

13. To receive information and consider allotment facilities in the village.

A report by the Clerk has been circulated to all Cllrs. In summary, if six or more residents request an allotment, the Parish Council has a duty to consider the matter under the Small

Holdings and Allotments Act 1908 (and other relevant legislation). The Parish Council owns the Millennium Garden, which is subject to restrict covenants and not suitable for allotments. No other land is owned by the Parish Council. The Recreation Ground is leased from the Borough Council. The Parish Council could compulsorily purchase land for the purpose of providing allotments, however, the only land available is owned by Norfolk County Council, which is under housing development. The open green space at the new development is classed as contaminated land, and is therefore not suitable for allotments. The nearest allotments are Corton (Coast Road leading into The Street) and Bradwell.

14. To receive updates from previous Minutes:-

a) Response from NCC Highways?

No response has been received. Cllr. Annison is progressing with the department.

b) Safety during the school run – Coast Road.

An article was published in the February edition of Village News outlining what the Parish Council has achieved in the past and looking at a way forward. Much discussion took place. It was agreed there is nothing wrong with the road, it is fit for purpose, and is a bus route. More care needs to be taken by parents/carers and drivers along Coast Road, including parking. The school has no responsibility for anything that happens outside the school gates, however, they regularly mention parking and safety in their newsletters, and ask that anyone involved in an incident should please report the matter to Norfolk Constabulary. By reporting incidents, it creates a “hot spot” of data. The general feeling is that Parish Cllrs standing outside the school will not help the situation. The Parish Council will therefore ask PC Simmonds and her colleagues to patrol Coast Road during school drop off/pick up times. The matter will also be raised at the next SNAP meeting (see Public Forum above).

c) Great British Spring Clean Saturday 2 April 2022.

A reminder to meet at 10am, Recreation Ground entrance, Lowestoft Road for this very worthwhile community clean-up.

d) Electricity from the school to the Millennium Garden.

There appears to be some confusion regarding the installation. The Clerk has asked the Diocese for clarification. As far as the school are aware, an external socket is to be installed during the first week in April.

For information, the school will be replacing the fence on the eastern boundary of the Millennium Garden with a close-boarded wooden fence this summer, in order to make the area more secure.

15. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council.

Confirmed Monday 14 March 2022 at Hopton Village Hall. It was agreed to change the start time to 7.30pm for all future meetings. Residents welcome to attend.

The Chairman closed the meeting at 8.00pm.

Signed: Dated:.....

These Minutes are in draft format and unconfirmed until approved at the next Parish Council meeting. The Clerk to the Parish Council can be contacted in the following ways:- E-Mail hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service).
Website: <http://hopton-on-sea-parish-council.norfolkparishes.gov.uk/>