

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 8 January 2024 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Sue Hacon (Vice-Chairman), Steve Ames, Yvonne Bradley, Keith Bradley, Kevin Lee, John Plaskett, John Tonks.

Also present: County/Borough Cllr. Carl Annison. Julie McNair, Officer of the Council and three members of the public.

The Chairman pointed out housekeeping matters.

1. To receive apologies for absence.

Apologies received from Parish Cllr. Pam Oakes.

2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.

There were none.

3. Public Forum.

Nothing raised.

4. To confirm the Minute of the Parish Council Meeting held 11 December 2023.

It was proposed by Cllr. K. Bradley and seconded by Cllr. Hacon to confirm the Minute.

This was agreed by majority vote.

5. To receive County and Borough Councillors' Reports.

Cllr. Annison wished everyone a Happy New Year. Funding for new updated 20mph flashing speed signs on Coast Road outside the school is coming from County Highways budget. The signs should be installed within 8 weeks.

The works on Station Road are vital to maintain a safe gas supply to the village.

6. To consider the Clerk's reports.

a) Correspondence. As listed and circulated.

b) Planning applications.

The three planning applications outlined at the last meeting, as included in the December 2023 minute, have been reviewed by the Planning Committee and no objections raised.

Permissions Granted by GYBC. None.

Planning Permissions Refused by GYBC. None.

c) Finance. To agree January 2024 invoices for payment and bank reconciliation statement as at 31 October 2023.

Eight payments and two direct debits from the business current account totalling £3,793.08.

It was proposed by Cllr. Plaskett and seconded by Cllr. Tonks to approve the list of payments and bank reconciliation statement. This was agreed by majority vote.

7. To receive and consider a donation request from Centre 81.

Paperwork has previously been circulated. Following discussion concerning the level of funding the Centre receives from other sources, it was proposed by Cllr. Ames and seconded by Cllr. Plaskett not to make a donation. This was unanimously agreed.

8. To receive and consider annual insurance renewal.

Insurance renewal is due 21 January 2024. Documents have been circulated. The renewal premium with Clear Councils (formerly BHIB) is £1,454.81 per annum. Quotation from Community Action Suffolk is £1,750.71, or a three-year undertaking at £1,669.02 per annum. Zurich's quotation will be ready by 12 January 2024.

Following discussion, it was proposed by Cllr. Windsor-Luck and seconded by Cllr. Tonks to proceed with whichever insurance company is more competitive, with like for like cover, up to a figure of £1,500 per annum. To provide the Clerk with delegated discretion to renew with whichever company is more appropriate by the 21 January 2024. This was unanimously agreed.

[Zurich quote has now been received at £2,400. Renewing with Clear Councils at £1,454.81 pa].

9. To receive information and consider matters relating to the Millennium Garden/Ruin.

a) Work carried out by Abate Pest Management Services Ltd to remove the pigeon poo from the base of the Tower and generally clean as per GYPT report.

The scaffolding inside the Tower is being removed next week. This will allow the final stages of the work i.e. netting, to be completed by the end of January 2024.

b) Possibility of LED lighting around the Millennium Garden. Public consultation. Matter carried forward to a future meeting.

10. To consider matters relating to the Recreation Ground/Pavilion.

a) Report re Oak Trees east side.

A quotation has been received from Talking Elm Tree Services at £350 plus VAT. As this is within the budget approved by the Council at the December 2023 meeting, the quotation has been accepted and the survey will be carried out on 11 January 2024. A detailed report to the Parish Council will follow within 14 days.

b) One line of existing Laurels removed and replanted.

Work has been carried out.

c) Emergency repairs to stop leak south changing, back room. The leak has been isolated. Work is due to be carried out this week. **d) Meeting with Hopton Harriers FC re fire risk checklist.** Matter carried forward to a future meeting.

11. To receive information and consider new updated 20mph advisory flashing speed signs on Coast Road to replace the existing that are no longer effective.

County Cllr. Annison has kindly used his County Highways Budget to order the two new updated signs. Installation should be within 8 weeks.

The Parish Council thanked Cllr. Annison.

12. To receive information and consider matters relating to overgrown pathways, blocked drains and pot holes.

Great Yarmouth Services reacted promptly to the Parish Council's request. The large mechanical sweeper has been around the village.

13. To receive information from NCC regarding Temporary Road Traffic Regulation Orders affecting Station Road and Hall Road.

Cadent and NCC are aware of the problems the gas works are causing and the diversion. There is vehicle access to homes and businesses on Station Road. Comments can be passed to the Streetworks North Area (Community and Environmental Services Department) at Norfolk County Council, telephone 0344 800 8020 or e-mail streetworks@norfolk.gov.uk Hall Road will be closed to facilitate the provision of fibre overhead cabling works between 9.30am and 3.30pm on 16 January 2023.

14. To receive and consider notes from the SNAP meeting held 14 December 2023. Notes have been circulated and accepted as read.

15. To receive and consider updates from previous Minutes.

a) Plans for the 80th anniversary of D. Day 6 June 2024.

Ritson Lodge would be willing to facilitate a WW2 style afternoon tea for residents. The school is being approached to ask whether some pupils would like to be involved. Other ideas put forward: A bell ringing event. Military vehicles. Boat at Millennium Garden planted in patriotic colours. Check archives to see what was happening in the village during the war. Asking residents for their input. Publish extract of archives in Village News May/June editions. Matter carried forward to the next meeting. **b) Draft**

Biodiversity Policy.

The draft model policy has previously been circulated. The action plan requires completing. Some discussion took place regarding re-wilding small areas of the village. As mentioned previously, to achieve this all grass must be completely removed as the soil has to be poor for wild flowers. Unfortunately, it encourages brambles and nettles and any wild area would require maintenance.

GY Services cut the grass but do not remove the cuttings. Last year mowing was left until late Spring. The bug hotel at the Millennium Garden needs renovation. A meeting with the school is taking place to see how pupils can become involved in the action plan. Matter carried forward to the next meeting.

c) Cutting back of sides and overhanging branches Warren Road footpath. The Contract Gardener has carried out work from the Cliff Cottages end to the golf club crossing point. Further work is required to complete the job heading north. Some discussion took place and it was proposed by Cllr. Windsor-Luck and seconded by Cllr. Hacon to ask the Gardener to continue the work, which should take one day, at a cost of £136. This was unanimously agreed. Cllr. K. Bradley offered to help the Gardener.

The use of woodchip, rubble or hardcore was discussed. It was generally felt that woodchip would make the wet muddy pot holes worse in winter. It was proposed by Cllr. Ames and seconded by Cllr. Hacon not to use woodchip or any other material. The footpath does not belong to the Parish Council. This was agreed by majority vote (7 in favour, 1 opposed). A Service Level Agreement has been received from the Norfolk & Suffolk Probation Service. They would be able to carry out some cutting back of the pathway, free of charge, in between

the Contract Gardener's visits, or in conjunction with him. The Probation Service would advise dates in advance. It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Y. Bradley to sign the Agreement. This was agreed by majority vote (7 in favour, 1 opposed).

16. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council.
Confirmed Monday 12 February 2024 7.30pm in the Village Hall.

The meeting closed at approx. 8.35pm.

Signed

Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com
Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall
Station Road Hopton-on-Sea NR31 9BE. Office open
Mon, Tues, Thurs, Friday 9.30am to 1.00pm (flexible). Website: www.hopton-on-seapc.info