

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 09 February 2026 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Sue Hacon, Keith Bradley, Yvonne Bradley, Kevin Lee, John Tonks, John Plaskett, Steve Ames. Also present: Anita Edelinski, Officer of the Council and 6 members of the public.

The Chairman pointed out housekeeping matters.

1. To receive apologies for absence.

Cllrs. Pamela Oakes, James Hubbard

2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.

None.

3. Public Forum.

The members of the Parent Teacher Association for the Hopton Primary School were present and made representation for the school to remodel the playground and the outdoor learning space. Concerns were raised that it is not definitive that it would be open to the whole community. The terms and conditions of our Donation policy were discussed, and it was decided to investigate further the possibility of donation to the PTA. The matter will be added to the next month Agenda and discuss further at the next meeting. Cllr. Kevin Lee will visit the school.

4. To confirm the Minutes of the Parish Council Meeting 09 February 2026.

It was proposed by Cllr. Kevin Lee and seconded by Cllr. Sue Hacon to approve the Minute. Unanimously agreed.

5. To confirm Minutes of the Polices and Finance Committee meeting held on 05 February 2026 and consider recommendations to the full council.

It was proposed by Cllr. John Plaskett and seconded by Cllr. John Tonks to approve the Minute. Unanimously agreed.

6. To discuss the recommendation from the Finance Committee to appoint Cllr. Steve Ames as a member of the Finance Committee.

It was proposed by Cllr. John Tonks and seconded by Cllr. Sue Hacon to accept the recommendation from the Finance Committee to appoint Cllr. Steve Ames as a member of the Finance Committee. Unanimously agreed.

7. To receive County and Borough Councillors' Report

No reports.

8. To consider the Clerk's reports.

a) Correspondence. None.

b) Planning applications.

06/25/1072/F Valley Farm, Lowestoft Road. Conversion of 2 no. barns used for domestic storage, and associated alterations, to create 2 no. Residential dwellings (1 no. 3 bedroom and 1 no. 4 bedroom units). Hip-to-gable extension to roof of existing single storey barn, and enclosure of private garden areas and associated development. No objections. REF:OWPC31974

06/25/0848/O 1) Full planning permission for construction of 446 residential dwellings and associated landscaping, access and highway works, drainage and infrastructure, and demolition of the existing farm buildings.

2) outline planning permission for; up to 70 extra care dwellings (including community facilities and services) (Use class C3(b)), up to 280sqm of flexible non-residential floorspace for use as either Commercial, Business and Service (Class E) or Local Community and Learning (Class F) uses, and associated parking, landscaping, drainage and infrastructure, with details of means of access to the extra care units for approval, and details of layout, scale, appearance, landscaping and means of access to the non-residential floorspace reserved for future determination.

Amended Proposal – site layout revised to include 4 additional dwellings and house type changes, additional visitor car parking spaces, inclusion of allotments and trim trail/outdoor gym equipment, revision to north-east drainage basin to incorporate walking route, description includes demolition of farm buildings, and submission of new and updated Supporting Documents and Reports). Committee objected. REF: OWPC31987

06/26/0045/A Haven Leisure Limited, 1 Park Lane. Installation of a set of haloes illuminated letters to the main entrance fascia; 1no. set of vinyl to glass transome above new extension entrance; 2no. external mounted menu cases; 6no.up/downlighters. No objections. REF: OWPC31988

c) Finance. To agree the March 2026 invoices for payment and bank reconciliation statement as of 28 February 2026.

There were 8 online payments and 3 DD from the business current account totalling £5,100.99. It was proposed by Cllr. John Plaskett and seconded by Cllr. Sue Hacon to approve the list of payments and bank reconciliation statement. Unanimously agreed.

- 9. To receive information and consider matters relating to the Millennium Garden/Ruin.**
- a) Obtaining electricity for the Ruins update**
Appointment with the Planning department is being arranged. It was proposed by Cllr. Kevin Lee and seconded by Cllr. Sue Hacon to provisionally approve UK Power Network quote. Unanimously agreed.
- b) Easter Egg Give Away event – Hopton Residents would like to organise this event in the Ruins.**
It was proposed by Cllr. Jan Windsor Luck and seconded by Cllr. John Tonks to approve proposition by Hopton Residents to organise the event in the Ruins. Unanimously agreed.
- 10. To receive information and consider matters relating to the Recreation Ground/Pavilion.**
- a) Defib monthly maintenance update**
Cllr John Tonks cleaned the defib in February. Cllr. Jan Windsor Luck will clean it in March.
- 11. To receive and consider updates from previous Minutes.**
- a) Working Party- safety speeding in the village updates**
The date for the risk assessment meeting is 16th of March 2026, the potential sites for the speeding team will be selected. Parking issue near the school was addressed. The suggestion to contact the GYBC and inquire about possibility of having the Parking Enforcement Officer.
- 12. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 13 April 2026, 7.30pm in the Village Hall.**

The meeting closed at approximately 20:15 pm.

Signed

Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com
Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall
Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs 8.30am to 1.10 pm
(flexible). Website: www.hopton-on-seapc.info