

HOPTON-ON-SEA PARISH COUNCIL

Minute of the Parish Council Meeting held on Monday 08 September 2025 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Keith Bradley, Yvonne Bradley, Kevin Lee, John Tonks, John Plaskett, Sue Hacon, Steve Ames. Also present: Anita Edelinski, Officer of the Council and 6 members of the public.

The Chairman pointed out housekeeping matters.

1. **To receive apologies for absence.**
Cllr. Pamela Oakes, Cllr James Hubbard
2. **To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.** None
3. **Public Forum.**
Zandra kindly donated the lovely bush plant, Buddleiha, to the Ruins.
4. **To confirm the Minutes of the Parish Council Meeting 11 August 2025.**
It was proposed by Parish Cllr. Yvonne Bradley and seconded by Parish Cllr. Kevin Lee to approve the minute. Unanimously agreed.
5. **To receive County and Borough Councillors' Reports.**
No reports.
6. **To consider the Clerk's reports.**
 - a) **Correspondence.** None
 - b) **Planning applications.**
06/25/0501/HH 21 Tower Gardens, extension, and alterations to existing first floor roof terrace with construction of stairs to provide access to the rear garden.
Committee has no objections. REF:OWPC30287

06/25/0526/HH10 Cliff Lane, retrospective application for: Removal of the roof and install of a replacement enlarged roof including no 3 dormer windows to the front elevation and amended materials: new doors and windows. Committee has no objections. REF: OWPC30103

06/25/0427/HH New Bungalow Coast Road, erection of a 1m tall timber fence on top of the existing 0.8m brick boundary wall, and 1.2m gate, to enclose front side garden to a total height no more than 1.8m. Committee has no objections. REF:OWPC30288

c) Finance. To agree the August 2025 invoices for payment and bank reconciliation statement as at 31 July 2025.

There were 5 online payments and 2 direct debits from the business current account totalling £5,249.06. It was proposed by Parish Cllr. Sue Hacon and seconded by Parish Cllr. John Plaskett to approve the list of payments and bank reconciliation statement. Unanimously agreed.

7. To receive information and consider matters relating to the Millennium Garden/Ruin.

a) Anti-social behaviour

No empty bottles.

There is a sign in the Ruins that reads "St Margarets Church, Old Church Ruins, Millenium Gardens." The sign is no visible at the moment. It was Proposed by Cllr. Jan Windsor-Luck and seconded by Cllr. Keith Bradley to approve the sign to be moved to more visible spot. Unanimously agreed. Colin to have a look and provide the quote/advice.

The gate at the Ruins needs new lock, it was proposed by Cllr. John Plaskett and seconded by Cllr. Keith Bradley to get new combination lock. Unanimously agreed. It was discussed to contact the school and have a conversation about sharing the electricity with them in exchange for a donation or any other means of compensation. Notice board cannot be locked properly. It was discussed to investigate the legal aspects of needing the notice boards, as all is published on line, and to look for the prices for the replacements of the notice boards.

b) Ideas for the event for the next year to organise in the Ruins

Brainwave in Lowestoft, interested to organise the event that would substitute the Party in the park. However, as the event is quite big it was suggested to move it to recreation grounds

Pumpkin Carving competition organised by Hopton Residents to be held in the Ruins. Proposed by Cllr Jan Windsor-Luck and seconded by Cllr. John Tonks to support the competition. Unanimously agreed.

8. To receive information and consider matters relating to the Recreation Ground/Pavilion.

a) Defib monthly maintenance update.

Checked and cleaned by Cllr Jan Windsor-Luck. Cllr Sue Hacon is next.

b) Trauma (Bleed) Kit update from Cllr. John Tonks.

Not viable at the moment. To review it later.

c) Hopton Harriers football club planning permission in progress

8. To receive and consider updates from previous Minutes.

a) Working Party- safety speeding in the village updates

There is a list of volunteers who are awaiting the training from the Police.

9. To discuss planter options. Cllr Pamela Oaks will provide prices for the planter. The gardener, Colin, will be present.

Cllr. Pamela Oakes was not present. It was proposed by Cllr. Sue Hacon and seconded by Cllr. John Plaskett to approve the quotation provided by Colin the gardener and install the rectangular planter instead of the wheelbarrow. Majority votes approved.

10. Lease agreement for the carpark with the GP surgery.

All been agreed. Village Hall staff finalising the agreement.

11. Hopton Village Sign refurbishment requirements.

It was discussed to investigate the modern village signs restrictions. The brambles still need to be dealt with. The GYBC is to be contacted again as previous communication was not answered. To investigate the prices for refurbishment.

13. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 13 October 2025, 7.30pm in the Village Hall. Confirmed.

The meeting closed at approximately 8.40 pm.

Signed

Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com
Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall
Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs, Friday 9.30am to 1.00pm (flexible). Website: www.hopton-on-seapc.info