

## **HOPTON-ON-SEA PARISH COUNCIL**

Minute of the Parish Council Meeting held on Monday 12 June 2023 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Sue Hacon (Vice-Chairman), Keith Bradley, Yvonne Bradley, Pam Oakes, John Plaskett, John Tonks.

Also present: Julie McNair, Officer of the Council and four members of the public.

The Chairman pointed out housekeeping matters and advised the meeting is being recorded for training purposes.

### **1. To receive apologies for absence.**

Apologies received from Borough Cllrs. Carl Annison and Katy Stenhouse and Parish Cllr. Jenny Spencer.

### **2. To receive declarations of interest in respect of items on the agenda.**

Cllr. Plaskett declared a personal interest in item 7 as the proposed new location of the SAM2 speed camera is in the vicinity of his home address.

### **3. Public Forum.**

No issues were raised.

### **4. To confirm the Minute of the Annual Parish Council Meeting held 15 May 2023.**

It was proposed by Cllr. Tonks and seconded by Cllr. Oakes to confirm the Minute. This was unanimously agreed.

### **5. To receive County and Borough Councillors' Reports.**

There were none.

### **6. To consider the Clerk's reports.**

#### **a) Correspondence.** As listed and circulated.

Two residents have been nominated to the Royal Norfolk Show Community Champions Tribute. They are long standing volunteers in the village and will receive complimentary tickets to the Royal Norfolk Show direct from the organisers.

Notice of permanent closure of the most southern extremity of the Hopton sea wall has been received from GYBC. The closure will link with the area that was closed at Corton many years ago. Closure is due to continued erosion, high tides and for the safety of the public.

#### **b) Planning applications.** None.

**Permissions Granted by GYBC.** None.

**Planning Permissions Refused by GYBC.** None.

#### **c) Finance. To agree June 2023 invoices for payment and bank reconciliation statement as at 31 May 2023.**

Seven payments and two direct debits from the business current account totalling £2,695.42. It was proposed by Cllr. Y. Bradley and seconded by Cllr. K. Bradley to approve the list of payments and bank reconciliation statement. This was unanimously agreed.

**7. To consider a new location for the SAM2 camera on Links Road and cost to purchase a new bracket at £59.50 including delivery, plus VAT.**

No response has yet been received from NCC Highways regarding the proposed location on the lamppost outside “Chandon” on Links Road. A brief explanation was provided as to why the camera should be placed at this location. The speed and volume of vehicles using Links Road has increased considerably, the summer holiday traffic, and the proposed new housing development with supermarket (planning application is under consideration with GYBC). Following discussion, it was proposed by Cllr. Windsor-Luck and seconded by Cllr. Hacon to set aside £59.50 plus VAT from the Asset Budget to purchase the bracket as soon as NCC agree the location. This was unanimously agreed.

**8. To consider a request to attend new Cllr. training session organised by Norfolk Parish Training & Support, to be held on 20 July 2023, 10am to 3pm at The Costessey Centre, at a cost of £52.00, plus appropriate mileage.**

Parish Cllr. Plaskett would like to attend this training. It was proposed by Cllr. Tonks and seconded by Cllr. K. Bradley to agree the cost at £52.00 plus mileage from the Training Budget. This was unanimously agreed.

**9. To consider Cllr. appointments to Committees for the next twelve months.**

A draft has been circulated. It was proposed by Cllr. K. Bradley and seconded by Cllr. Tonks that the Planning, Policies & Finance and Staffing Committees be agreed as drafted. This was unanimously agreed.

In relation to the two nominated trustee representatives for the Village Hall Management Trust (VHMT), it was proposed by Cllr. Windsor-Luck and seconded by Cllr. Oakes that the Chairman of the Parish Council would be a nominated representative for the VHMT on a permanent basis, and the other Councillor to be nominated on a rolling basis, for a period of one year. This would give other Parish Cllrs. the opportunity to get involved with the VHMT. The Trustees meet bi-monthly. This was agreed by majority vote.

**10. To review and update Objectives of the Council.**

The updated list was circulated. Some additional objectives have been suggested. It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Y. Bradley that all Cllrs. review the Objectives ready for the next meeting. This was unanimously agreed.

**11. To consider matters relating to the Millennium Garden/Ruin.**

**a) Anti-social behaviour – persistent removal of stones from the walls of the Ruin.**

The anti-social behaviour continues and is putting the Ruin at risk.

**b) To consider the installation of suitable CCTV and signage.**

Much discussion took place regarding a suitable CCTV camera and appropriate signage. It was proposed by Cllr. Tonks and seconded by Cllr. K. Bradley to have large CCTV signs erected around the Ruin. This was unanimously agreed.

Following further discussion, it was proposed by Cllr. Windsor-Luck and seconded by Cllr. Hacon to set aside up to £120 from the Asset Budget to purchase a suitable wildlife/trail battery/solar operated camera. This was unanimously agreed.

**c) Response from GY Preservation Trust.**

The Trust has moved away from GYBC and is now an independent organisation. Darren Barker, Executive Manager of the Trust has been in touch and we are awaiting a quote and date for a survey to be carried out.

**12. To consider matters relating to the Recreation Ground/Pavilion.**

**a) Temporary closure of the lower barrier to the car park. Signage for no overnight parking.**

The car park is closed when the Parish Council is informed that travellers are in the area. Following discussion, it was proposed by Cllr. Tonks and seconded by Cllr. K. Bradley to have a notice displayed "No overnight parking. The gate to this car park may be closed between 8pm and 8am". This was agreed by majority vote.

**b) Vandalism to water tap box, external wall of Pavilion Building.**

The box had been half ripped off the wall by vandals. It has now been re-fixed to the wall.

**c) Slides from the Electric Vehicle Charging Point on-line presentation for Parish Councils, presented by Norfolk Association of Local Councils/Norfolk County Council.**

The slides have been circulated. Some discussion took place regarding a suitable location for charging points (on land owned/managed by the Parish Council), and the future maintenance cost to the Parish Council. It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Plaskett not to proceed at this time. This was agreed by majority vote.

**d) Substantial increase in the cost of utility bills for the Pavilion Building usage.**

Much discussion took place. Electricity charges for the Pavilion Building have increased from £40pm to £150pm and are now going up again to £165pm from July to cover the extra usage and increased unit cost.

Wave, water and sewerage charges, have increased from £29pm to £75pm and now £113pm due to a huge increase in usage of the Pavilion Building toilet facilities.

The Parish Council pays for overnight external lighting and also absorbs the cost of Party in the Park each year.

Hopton Harriers are charged £50pm for unlimited use of the facilities. They have around 12 junior teams playing/practising each week on Saturday and Sunday mornings and usually one evening during the week. Pitch comparison fees have been obtained from other Councils.

It was proposed by Cllr. Oakes and seconded by Cllr. Hacon to ask for a meeting with the Hopton Harriers Management Team to discuss the increased costs. This was unanimously agreed.

**13. To receive updates from previous Minutes.**

**a) Project Bid status re Expenditure of Developer Contributions towards Open Space, upgrade of play area St. Clair Court.**

Nothing further heard from GYBC yet.

**b) Co-Option to fill three Parish Cllr. vacancies.**

One applicant has come forward and matters are progressing.

**14. To receive Parish Cllr. reports.**

**a) Village Hall Management Trust meeting 7 June 2023.**

It was proposed by Cllr. Hacon and seconded by Cllr. K. Bradley to accept the report as read. This was unanimously agreed.

**15. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council.  
Monday 10 July 2023, 7.30pm in the Village Hall.**

Confirmed.

The meeting closed at 8.17pm.

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Signed

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Dated

The Clerk to the Parish Council can be contacted in the following ways:-  
e-mail [hoptonparishclerk@hotmail.com](mailto:hoptonparishclerk@hotmail.com) Tel: 01502 730768 (message service in  
operation).

Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open Mon,  
Tues, Thurs, Friday 9.30am to 1.00pm (flexible). Website: [www.hopton-on-seapc.info](http://www.hopton-on-seapc.info)