

Hopton-on-Sea Parish Council
NOTICE OF POLICIES & FINANCE ADVISORY
COMMITTEE MEETING

Date: Monday 02 March 2026

Time: 16:00 Village Hall Station Road Hopton-on-Sea NR31 9BE

Anita Edelinski

Clerk to the Council. Dated: 25 February 2026.

Members of the Policies & Finance Advisory Committee:

Cllrs. Jan Windsor-Luck (Chair), Yvonne Bradley, Kevin Lee, John Plaskett, John Tonks.

Agenda

1. To receive apologies for absence.
2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.
3. To carry out an annual review of the following policies and procedures and make recommendations for consideration by the full Council at the 09 March 2026 meeting.

Asset Register	Equality
Behaviour (anti bullying)	Lone Working
Biodiversity Action & Policy	Media Relations
Business Continuity Plan	Model Publication
Civility and Respect Pledge	Reserves (new)
Code of Conduct	Training
Co-Option of Cllr.	
Data Protection	
Disciplinary	
Donations Policy	

4. Date and time for next meeting.

If the Council need to exclude the public at any time, the council will have to vote to do this by passing the following resolution: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of (...state item of business ...)

The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service in operation).
Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs, 08.30am to 1.10 pm (flexible).

Website: www.hopton-on-seapc.info

