

## **HOPTON-ON-SEA PARISH COUNCIL**

Minute of the Parish Council Meeting held on Monday 10 June 2024 commencing at 7.30pm at Hopton Village Hall, Station Road, Hopton-on-Sea NR31 9BE.

Present: Parish Cllrs: Jan Windsor-Luck (Chairman), Sue Hacon (Vice-Chairman), Steve Ames, Yvonne Bradley, Keith Bradley, Kevin Lee, Pam Oakes. Also present: Julie McNair, Officer of the Council and four members of the public.

The Chairman pointed out housekeeping matters.

### **1. To receive apologies for absence.**

Parish Cllrs. John Tonks and John Plaskett. County/Borough Cllr. Carl Annison and Borough Cllr. Katy Stenhouse.

### **2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.**

There were none.

### **3. Public Forum.**

In summary only:

- a) What is happening to the piece of land at the top end of the Lowestoft Road (north) past the last bungalow?
- b) Cyclepath A47 needs cutting back.
- c) Lowestoft Road (north), gets flooded in heavy rain, cycle path becomes unusable.
- d) Between pavement and road verge behind Noel Close. Who is responsible for strimming?
- e) Weeds in gutters. Suggest volunteers attend to this?
- f) Slope of Lowestoft Road, soakaways are grills that need lifting and cleaning out.
- g) Does Parish Council own the bus shelter on Lowestoft Road and if so, who maintains it?
- h) Footway by bus stop overgrown with vegetation. Weeds in the gutter. Hedges nearby overgrowing the pathway.
- i) Old School House, Lowestoft Road has been a building site for at least 5 years. Debris and rubbish left at the front which sometimes encroaches the footpath.

- j) Land fronting Teulon Close, used by Anglian Water left in a poor condition. When works completed, it should have been dug out, new soil laid and seeded.
- k) Rec Ground frontage. This is the Parish Council's responsibility, but due to lack of maintenance it has been overgrown. Why were Laurel bushes planted? Hawthorn would have been better. What species are the Laurels? We do not want the Laurels screening the field for security reasons. My dog was ill after being near the Laurels.

The two residents who raised the above matters did not want answers to their questions at the meeting. Therefore, the Parish Council will provide answers at the next meeting, or before if appropriate.

#### **4. To confirm the Minutes of the Annual Parish Council Meeting and Annual Parish meeting held 13 May 2024.**

It was proposed by Cllr. Ames and seconded by Cllr. K. Bradley to approve the Minutes of 13 May 2024. Agreed by majority vote (due to Cllr. absence at last meeting).

#### **5. To receive County and Borough Councillors' Reports.**

None.

#### **6. To consider the Clerk's reports.**

**a) Correspondence.** Listing as previously circulated.

**b) Planning applications.**

06/24/0401/TRE Proposed works to TPO trees 2 x Conifers. Removal of branches overhanging boundary wall at Hopton House Hall Road NR31 9BB. No objection by the Planning Committee.

06/24/0269/TRE Proposed works to trees protected by Tree Preservation Order (ref TPO No. 2 1979) - Groups G3 and G4 - Proposal to fell multiple trees.

Location: Potters Leisure Resort Coast Road Hopton NR31 9BX

With the Planning Committee for consideration.

06/24/0134/TRE Update on proposed work to Oak Tree east side of Recreation Ground Hopton (TPO No. 9 2021). Consent given by GYBC to reduce the tree by 1 – 2 metres and cobra brace eastern stem to western stem. Removal of major deadwood.

Talking Elm Tree Services will carry out the work on 12 June 2024 on behalf of the Parish Council.

**c) Finance. To agree June 2024 invoices for payment and bank reconciliation statement as at 31 May 2024.**

Seven payments and two direct debits totalling £2,925.51 from the business current account. It was proposed by Cllr. Oakes and seconded by Cllr. Lee to

approve the bank reconciliation statement and list of payments. This was unanimously agreed.

**d) Annual Report and Accounts submitted to external auditors PKF Littlejohn for approval.**

The AGAR is expected to be returned around September 2024. Details have been published on the Parish Council's website.

**7. To receive information and consider matters relating to the Millennium Garden/Ruin.**

**a) Anti-social behaviour.**

PC Mark Sagers has been asked to increase patrols in the area.

**b) Outcome of talks with Diocese.**

Talks are continuing with the school and Diocese concerning a separate metered supply from the school to the Millennium Garden. Cllr. Lee will also investigate the use of solar versus low wattage LED and the possibility of bats in the vicinity.

**8. To receive information and consider matters relating to the Recreation Ground/Pavilion.**

**a) Defib monthly maintenance update.**

Monthly maintenance carried out by Cllr. Y. Bradley.

**b) Working Party.**

Cllrs. Windsor-Luck, Hacon, Lee and Ames make up the Working Party. The Parish Council set a brief outline for discussion by the Working Party at their first meeting.

**c) Strimming front of Recreation Ground.**

Strimming has been carried out by the Parish Council's contract gardener. The overhanging tree branches have also been removed. The laurel bushes are growing really well, except for the last 7 which were dug up and replanted. These still have bud growth and leaves so it is likely they will survive. There is no sign of any toxic substance affecting them.

**d) Stall at Party in the Park 15 June 2024.**

Cllr. Lee suggested providing pots of strawberries and cream (including vegan cream), priced up at £2.50 per pot. All pots and cutlery will be totally recyclable. Assistance will be needed and Cllrs. Windsor-Luck, Hacon, Y. Bradley and K. Bradley volunteered. Food hygiene certificate and public liability insurance is in place.

If the weather is inclement, the alternative for the stall is a game or two. The day is about talking with residents and joining in the community spirit.

**9. To receive and consider updates from previous Minutes.**

**a) Feedback from 80<sup>th</sup> anniversary of D. Day event held 6 June 2024.**

The Parish Council thanked Cllr. Lee for organising the day with the school and Ritson Lodge. Lighting of the Peace Lantern at Hopton beach in the evening was a nice end to the day's events.

**b) Expenditure of Developer's Contribution. Section 106 money bid to upgrade the play area at St. Clair Court.**

The Parish Council's bid to upgrade the play area has been successful. The preferred supplier, Creative Play, has discounted the price so it falls under the £25,000 threshold to comply with GYBC's procurement policy.

The existing swing frame is remaining, with one baby seat removed to accommodate a new flat seat. The existing multi play frame is being removed. A new multi play frame is to be installed, and a new timber adventure trail. A purchase order has been submitted by GYBC to Creative Play. Installation is predicted towards the end of July 2024.

The Parish Council will consider additional seating in the area at the next meeting.

**10. To re-consider a Neighbourhood Plan for Hopton-on-Sea.**

Paperwork has been circulated to all Parish Cllrs. A brief discussion took place. External training is available on how to prepare a NP. It was proposed by Cllr. Windsor-Luck and seconded by Cllr. Ames to carry this item over to next month. This was unanimously agreed.

**11. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council. Monday 8 July 2024, 7.30pm in the Village Hall.**

Confirmed.

The meeting closed at approximately 8.20pm.

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Signed

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Dated

These Minutes are in draft format until approved at the next meeting. The Clerk to the Parish Council can be contacted in the following ways:- e-mail [hoptonparishclerk@hotmail.com](mailto:hoptonparishclerk@hotmail.com)

Tel: 01502 730768 (message service in operation). Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open

Mon, Tues, Thurs, Friday 9.30am to 1.00pm (flexible). Website: [www.hopton-on-seapc.info](http://www.hopton-on-seapc.info)