

Hopton-on-Sea Parish Council

NOTICE OF PARISH COUNCIL MEETING

Date: **Monday 12 January 2026**

Time: **7.30pm Village Hall Station Road Hopton-on-Sea NR31 9BE**

Anita Edelinski

Clerk to the Council. Dated: 05 January 2026

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest in respect of items on the agenda and consider any requests for dispensation.
3. Public Forum.
4. To confirm the Minutes of the Parish Council Meeting 08 December 2025.
5. To confirm Minutes of the Polices and Finance Committee meeting held on 6 January 2026.
6. To confirm Minutes of the Staffing Committee meeting held on 6 January 2026.
7. To receive County and Borough Councillors' Report
8. To consider the Clerk's reports.
 - a) Correspondence.
 - b) Planning applications.
 - c) Finance. To agree the December 2025 invoices for payment and bank reconciliation statement as at 30 November 2025, the corrections were made.
 - d) To agree the January 2026 invoices for payment and bank reconciliation statement as at 31 December 2025.
9. Essex and Suffolk Water development update
10. To receive information and consider matters relating to the Millennium Garden/Ruin.
 - a) Obtaining electricity for the Ruins update – to discuss two additional quotes from UK Power Networks and GIH Electricals
 - b) Increase the gardener's hours

11. To receive information and consider matters relating to the Recreation Ground/Pavilion.
 - a) Defib monthly maintenance update.
12. To receive and consider updates from previous Minutes.
 - a) Working Party- safety speeding in the village updates
13. To discuss the quote for the notice board.
14. To discuss the quote for the village sign.
15. To discuss the quote for the Clear Councils insurance
16. To discuss the outcome of the Finance committee meeting as per Minutes circulated to all Cllrs.
17. To discuss the recommendation of the Staffing committee as per Minutes circulated to all Cllrs.
18. To confirm the date and time of the next meeting of Hopton-on-Sea Parish Council.
Monday 09 February 2026, 7.30pm in the Village Hall.

If the Council need to exclude the public at any time, the council will have to vote to do this by passing the following resolution: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of (...state item of business ...)

The Clerk to the Parish Council can be contacted in the following ways:- e-mail hoptonparishclerk@hotmail.com Tel: 01502 730768 (message service in operation).
Address: Office at the Village Hall Station Road Hopton-on-Sea NR31 9BE. Office open Mon, Tues, Thurs, 8.30am to 1.10pm (flexible).

Website: www.hopton-on-seapc.info

